

Ashton Keynes Parish Council

To: Members of the Public

You are hereby invited to attend a meeting of the Parish Council in the main hall of **Ashton Keynes Primary School** on **Wednesday 8th December 2021 at 7.15pm**, for the purpose of transacting the following business.

Members of the public wishing to address the Council are invited to do so during the Public Section of this Meeting. Please note that due to current Health and Safety guidance, a maximum of 12 members of public will be permitted to attend this meeting. Members of public are encouraged to make written representations rather than attending in person. If you have any questions or comments to put to the council, please contact the clerk on clerk@akpc.org.uk or 07394 856232.

This meeting will be held in accordance with the Ashton Keynes Parish Council Face to Face Meetings Protocol and the Ashton Keynes Primary School Lettings Policy during Covid-19. Please make sure you have read and agree with the content of these documents prior to attending the meeting. All documents are available from the Clerk.

If you are planning to attend this meeting, please inform the Clerk prior to arrival to confirm that you have read the above-mentioned documents and that you agree to adhere to them.

You MUST NOT attend this meeting if you are displaying Coronavirus symptoms, have tested positive for Coronavirus in the last 10 days, have been in contact in the past 10 days with any person who is displaying Coronavirus symptoms or who is isolating due to Coronavirus or if you have returned from abroad in the last 14 days. You are also asked to take an LFT test prior to attending the meeting.

F Ryder

Clerk to the Council

AGENDA

106. Public Section

Parish Council to be addressed by the public.

107. Apologies for absence

To receive apologies from those unable to attend.

108. Declarations of Interest

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.

109. Minutes of the Council Meeting held on 10th November 2021

To approve as a true record, the minutes of the Full Council meeting held on Wednesday 10th November 2021, copies of these minutes have been circulated.

110. Actions from Previous Meetings

To receive updates on actions from previous meetings.

111. Chairman's Report

To receive report given by Chairman.

112. Clerks Report

To receive report from the Clerk and resolve matters raised.

113. Financial Report & Budget

To approve the finance report circulated prior to the meeting and income and expenditure to date. To approve precept budget for 2022/23.

114. Date of Meetings Next Year

To reconsider third Wednesday of the month for meetings next year.

115. Clerks Expenses Policy

To adopt policy as recommended by the Internal Affairs Committee.

116. Committees, Working Groups and Representatives' Reports

To respond to any questions relating to reports circulated prior to the meeting.

- a) Planning Committee (MS) – Minutes and Agenda circulated
- b) Flood Risk Working Group (MC) – Nothing to report
- c) Internal Affairs Committee (CS) – Nothing to report
- d) Village Hall (PM) – Report circulated
- e) Playing Fields Committee (SC/PM) – Nothing to report
- f) Cotswold Lake Trust (BL) – Report circulated
- g) School Governors (SC) – Nothing to report
- h) Police (DW) – Nothing to report
- i) Highways (SC) – Nothing to report
- j) Footpaths and Cycle Routes (BL) – Nothing to report
- k) Ashton Keynes Charities (NI) – Nothing to report
- l) Parochial Church Council (BL) – Report circulated
- m) Phone Box Project (RB) – Nothing to report
- n) Speed Mitigation (RB) – Nothing to report

117. Matters for the next meeting

To note any items to be put forward for the agenda of the next Full Council Meeting.

118. Date for next meeting

To note the date of the next Full Council Meeting as 12th January 2022, to be held at Ashton Keynes Village Hall.