

Ashton Keynes Parish Council

To: Members of the Public

You are hereby invited to attend a meeting of the Parish Council in the main hall of **Ashton Keynes Village Hall** on **Wednesday 15th May 2024 at 7.15pm**, for the purpose of transacting the following business.

Public and press are invited to attend.

Members of the public wishing to address the Council are invited to do so during the Public Section of this Meeting.

F Ryder

Clerk to the Council

clerk@akpc.org.uk or 07394 856232

AGENDA

16. Election of Chairman for the council year 2024-2025

The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.

17. Public Section

To receive any questions, comments, or representations from the public. This section will not exceed 15 minutes. No decisions can be made by the Council during the public section.

18. Apologies for absence

To receive apologies from those unable to attend.

19. Declarations of Interest

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.

20. Standing Orders

To approve the standing orders.

21. Election of Vice Chairman

To elect Vice Chairman for the council year 2024-2025.

22. Appointment of Members to Committees and Working Groups

To appoint members to the following committees and working groups:

Planning, Internal Affairs, Footpaths Cycle Routes and Waterways, Grants & Finance, B4696 Road Safety, CIL Funds Planning, Flood Protection Initiatives.

23. Appointment/Confirmation of Representatives to Outside Bodies

To newly appoint or confirm existing appointments to outside bodies.

24. Minutes of the Council Meeting held on 17th April 2024

To approve as a true record, the minutes of the Full Council meeting held on Wednesday 17th April 2024, copies of these minutes have been circulated.

25. Actions from Previous Meetings

To receive updates on actions from previous meetings.

26. Chairmans Report

To receive report given by Chairman.

- 27. Clerks Report**
To receive report from the Clerk and resolve matters raised.
- 28. Annual Governance Statement**
To approve the Annual Governance Statement.
- 29. Financial Report**
To approve the finance report circulated prior to the meeting and income and expenditure to date.
To approve the Accounting Statement.
To approve and sign the Annual Governance and Accountability Return.
- 30. Litter Pick**
To receive feedback from the litter pick event held on 11th May.
- 31. Asset Register Review**
Annual review of asset register carried forward from last month's meeting.
- 32. Playing Fields Committee**
To receive update since last meeting.
- 33. Committees, Working Groups and Representatives' Reports**
To respond to any questions relating to reports circulated prior to the meeting.
- a) Planning Committee (SH) – Minutes and agenda circulated.
 - b) Internal Affairs Committee (SC) – Nothing to report.
 - c) Village Hall (BL) – Nothing to report.
 - d) Cotswold Lake Trust (ML) – Nothing to report.
 - e) School Governors (SC) – Nothing to report.
 - f) Police (DW) – Nothing to report.
 - g) Highways (SC) – Nothing to report.
 - h) Footpaths, Cycle Routes and Waterways (BL) – Nothing to report.
 - i) Ashton Keynes Charities (NI) – Nothing to report.
 - j) Parochial Church Council (BL) – Nothing to report.
 - k) Millennium Green (NI) – Nothing to report.
 - l) B4696 Road Safety (SC) – Nothing to report.
 - m) CIL Funds (TR) – To note reports circulated.
 - n) Flood Protection Initiatives (ML) – Nothing to report.
- 34. Matters for the next meeting**
To note any items to be put forward for the agenda of the next Full Council Meeting.
- 35. Date for next meeting**
To note the date of the next Full Council Meeting as 19th June 2024, to be held at Ashton Keynes Village Hall at 7.15pm.