

# *Ashton Keynes Parish Council*

Present: Cllrs M Carter; M Cooper; B Ellison; A Seymour; M Seymour; A Stefanovic; E Tidmarsh; R. Thomas; D Wingrove; K Winstone

In attendance: The Clerk, Unitary Cllr C Berry

## **Minutes of a meeting held in the Village Hall on Wednesday 14 May 2014**

### **2014/049 Election of Chairman**

The Clerk invited nominations for the position of Chairman.

Nominated: Cllr D Wingrove Proposer; Cllr B Ellison; Seconder Cllr A Stefanovic

Voting for: unanimous

Cllr Wingrove accepted the position and signed the Declaration of Acceptance

### **2014/050 Election of Officers**

**Vice Chairman:** Nominated: No nominees. The Council agreed to nominate a leader for a meeting or point of order as the need arose.

**Planning Committee:** Nominees: Cllrs M Seymour; A Stefanovic; E Tidmarsh; R Thomas; The Chairman  
Proposer: Cllr M Cooper; Seconder: Cllr K Winstone  
Voting for: unanimous

#### **Working Groups:**

Minerals Liaison: Nominees: Cllrs B Ellison; M Seymour; E Tidmarsh; The Chairman

Emergency Planning: Nominees: Cllrs B Ellison; A Seymour; M Seymour

Footpaths: Nominees: Cllrs M Cooper; A Seymour; M Seymour; A Stefanovic; K Winstone

Grants and Finance: Nominees: Cllrs M Cooper; K Winstone; The Chairman; The Clerk

Greener Village: The Council agreed the working group could not be effective in the current year and should remain dormant for the period

Communications: Nominees: Cllrs M Carter; K Winstone; The Chairman; Mr D Shepherd

Hedges & Ditches: Nominees: Cllrs A Seymour; A Stefanovic; E Tidmarsh

All Working Groups Proposer: Cllr A Stefanovic; Seconder: Cllr E Tidmarsh  
Voting for: unanimous

#### **Outside Bodies:**

School Governors: Nominee: Mr J Hughes

Charities: Nominees: as set by the Charity's Board of Trustees  
Cllrs M Seymour; R Thomas; The Chairman

Police: Nominee: The Chairman

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Village Hall:	Nominee: Cllr M Cooper
Playing Fields Committee:	Nominee: Cllr K Winstone It was noted the AKPC Committee should include a Parish Councillor
Area 2 CAB & M & VCAP:	Nominee: The Chairman
Cotswold Water Park	Nominees: Cllr A Stefanovic
Representatives to Outside Bodies:	Proposer: Cllr M Carter; Seconder: Cllr E Tidmarsh Voting for: unanimous

## 2014/051 Standing Orders

The Council resolved to confirm the standing orders for the administrative year. The Clerk to re-issue the standing orders to all councillors.

**Action: The Clerk**

## 2014/052 Confirmation of monthly meeting dates

The Council resolved to continue to meet every second Wednesday of the month, except August, for the administrative year.

## 2014/053 Apologies for absence accepted by the Council

There were no apologies for absence

## 2014/054 Declarations of Interest

Cllr E Tidmarsh declared an interest in item 19 on the agenda

## 2014/055 To confirm the Minutes of the Council Meeting held on 9 April 2014

The minutes were amended to show Cllr M Seymour was absent. The minutes for the meeting held on 9 April 2014 were confirmed and signed.

## 2014/056 Co-option of new Councillor

The Council had advertised through the parish magazine, **but** no applications had been received. All Councillors were encouraged source potential candidates, with adverts to be placed on the notice board, in the village shop and on the website

## 2014/057 Matters to Report

- Cllr A Seymour confirmed a volunteer had come forward to join the emergency planning group and there would be a meeting scheduled later in the month  
**Action: Cllr A Seymour**
- Cllr D Wingrove and Cllr B Ellison had met with Mr M Cullimore and had agreed the opening dialogue appeared to have clarified the situation and left the way forward for further discussions
- The dog waste bin by the Cuckoo Pen gate in the Bradstone Playing Fields had been made accessible to those emptying the bin.
- Best Kept Village – CPRE had been contacted to confirm the Parish Council would not be entering the competition this year.

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- There had been no response to date from Wiltshire Council to the request to organise a talk to be given to the Parish Council explaining Section 106. The Clerk is to follow up with a view to inviting Wiltshire Council to attend the September meeting and to give other Parish Councils in the Minety Ward the opportunity to attend.

**Action: The Clerk**

- It was confirmed that Helen Richardson would make a presentation before next month's meeting on the WILD project.

## **2014/058 Chairman's Report**

The Chairman had received apologies from PC S Harvey that he was unable to attend, but he confirmed that arrests had been made regarding the recent thefts in the village and that the two men, from Gloucester, were out on police bail.

Notifications had been received concerned residents around the High Road Playing Fields that, following the recent high winds, that the trees within the playing fields were becoming an increasing risk. Cllr A Seymour agreed to visit the residents concerned to ascertain the exact nature of the risks and to inform the residents that, as with all neighbouring overhanging branches, they were at liberty to remove the offending branches providing they attained planning approval. The Playing Fields Committee are to be informed of the situation.

**Action: Cllr A Seymour**

Following the recent information received regarding the registration of Community Assets, the Council resolved to register The White Hart Inn as a Community Asset. The leaseholders had been approached and had no objection to the registration.

**Action: The Clerk**

## **2014/059 Clerk's Report**

The paper containing the clerk's report had been circulated previously.

Points to note included:

The Clerk had sourced ditch clearers and was waiting on receipt of quotes. It would appear that the clearances would have to be staged, due to the state of the hedges around the playing fields. Assurances had been attained that the hedges around the Bradstone would be tidied up after the breeding season. The Council will consider the amount of work to be done once the quotes have been received. The Millennium Trust are to be informed of the intentions as the Trust may wish to have work done concurrently.

**Action: The Clerk**

The tree surgeons had been contacted and work is due to commence once planning has been approved.

## **2014/060 Financial Report**

The financial report had been circulated previously, the internal audit had been completed and the accounts 2013-24 were presented to the Council for approval.

The Clerk confirmed the grants received was a combination of the Wiltshire Council top up grant towards the precept and the grant awarded by Locality.

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To approve the accounts, proposer Cllr M Seymour, seconder Cllr A Seymour. Voting for: unanimous

## **2014/061 Cotswold Community**

Amita, the developer involved with the Cotswold Community proposal, had requested a catch up meeting with the full Council. The meeting had been arranged for Monday 19 May 2014 at 3 pm in the annexe to the White Hart and the offer was made for any Councillor to attend; four Councillors confirmed their availability with a further two to attend if circumstances allowed. A report of the meeting to be available at the next meeting.

## **2014/062 Local investment Fund**

Wiltshire Council had notified local councils that roads in the area had been identified for maintenance work. However each town and parish council were to identify and prioritise the roads within their regions and respond to Wiltshire Council. Cllr Berry has requested that the information be broken down by parish for clarity and to be made available to the individual councils.

## **2014/063 Committees, Working Groups and Representatives' Reports**

- Planning Committee – the minutes from the meeting held on 12 May and the comments forwarded to Wiltshire Planning department.
- Footpaths – a recent meeting had been postponed. Discussions with Wiltshire Council are still on-going regarding the identification of owners of land adjacent to public rights of way.
- Village Halls – the AGM had been held, the repair work to the exterior was ongoing. It was expected that the interior work to the ceiling would commence later in the summer, at which point the second part of the grant allocated to the Village Hall would be requested.
- Memorials – Cllr Stefanovic was trying to ascertain a date for the clean up to the cross by Church Walk and would also request the timescale for the stabilising of the top part of the memorial cross
- Aggregates – a meeting of the working group to be arranged when there is a topic for discussion. The phased withdrawal at Cleveland Farm was well under way. The new estate manager would be willing to meet up with the Parish Council at a convenient opportunity.
- Playing Fields – no report
- Emergency Planning – as reported earlier in the meeting.
- School – no report
- Police – as reported earlier in the meeting
- Cotswold Water Park – the May meeting had been postponed to 19 June, Cllr Stefanovic to attend

## **2014/064 Neighbourhood Plan – update**

The exhibition in April had received a good response with c130 residents attending and 79 completed surveys had been received. The surveys had been compiled and each focus group had received their relevant responses in order to ascertain the views of the parish for each element. The survey and visual displays were available on the Neighbourhood Planning website and any further completed surveys would still be accepted.

The application to Locality had been successful and there is now access to “Planning Aid” to assist in the successful development of the Neighbourhood Plan.

The Council thanked Cllr M Carter for his unstinting efforts with the Neighbourhood Plan

## **2014/065 Section 106 update**

Cllr E Tidmarsh withdrew from the meeting for the duration of the item.

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Cllr K Winstone outlined the proposal, which had been confirmed as acceptable by the Wiltshire Council S106 department. The proposal had been put together with the approval of the Playing Fields Committee and includes a seating area by the Millennium Plinth in the High Road Playing Fields and seating in the Lotts Playing Fields. An enhancement in play equipment at the Lotts is to include a train. The benches are to be secured when installed. The preferred quote was agreed and it was noted that work would need to be completed by the end of July. The Council resolved to accept the proposal set before the council and confirmed the preferred contractors,

**Action: Cllrs K Winstone, ~~E Tidmarsh~~**

Cllr E Tidmarsh returned to the meeting

## **2014/066 Matters for the next meeting**

- o No items were brought forward for the next meeting. However the Chairman requested that if any Councillor wishing to raise any matter for the next meeting, to please contact the Clerk or the Chairman by Wednesday 4 June.

**The next meeting of the Parish Council will be held on Wednesday 11 June 2014 at 7:15pm**

The meeting was concluded at 8:59.pm

Signed:

Date:

Dave Wingrove, Chairman