

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 8 October 2014

Present: Cllrs D Wingrove (Chairman) M Carter; M Cooper; A Seymour; M Seymour; E Tidmarsh; R Thomas; K Winstone.

In attendance: The Clerk; Uty Cllr C Berry; Martin Young

Prior to the meeting, Martin Young address the Council to introduce himself as the potential new Chairman of the Ashton Keynes Playing Fields Committee (AKPFC). He is to stand at the next meeting, as the present Chairman, Mr Woods, is stepping down from the position. Mr Young is involved with the Ashton Keynes Youth Football Team and has been assisting Mr Woods with various aspects of the Playing Fields.

The Chairman thanked Mr Young for the introduction.

2014/115 Apologies for absence accepted by the Council

Apologies for absence were received from Cllr Ellison; Cllr Stefanovic

2014/116 Declarations of Interest

There were no declarations of interest

2014/117 To confirm the Minutes of the Council Meeting held on 10 September 2014

The minutes for the meeting held on 10 September 2014 were confirmed and signed.

2014/118 Co-option of new Councillor

All Councillors were encouraged to source potential candidates.

2014/119 Matters to Report

- The WILD co-ordinator has been invited to a follow up meeting on the environment, but there had been no response to date.
Action: Cllr Wingrove
- Ian Woods, the retiring Chairman and Treasurer of the AKPFC, had been met by Cllrs Wingrove, Ellison and Winstone to discuss the new formation of the committee, which is to be formalised at the AKPFC's November meeting.
- Broadband, the Harlequin Group who have made a planning application for the siting of a new box for improved broadband services in the village, had been contacted and are in discussion with the owners of the land at the proposed site. It was noted that BT are increasing fibre optic cable laying in the area.
- Spoil on the bank at Church Walk. Wiltshire Council had been contacted regarding the clearance of the spoil, left by the Parish Steward. To date there has been no response from Wiltshire Council.
Action: The Clerk
- The Cotswold Community developers have been contacted to inform them of the Parish Council decision from the last meeting. The decision has been acknowledged, but there has been no further correspondence.

2014/120 Chairman's Report

The Chairman had contacted GreenSquare for a progress report following the public meeting last month. There have been some changes in personnel which has delayed progress for the time being and it would appear that the project will be progressing at a slower rate than planned

Ashton Keynes Parish Council

originally. GreenSquare have been asked to inform all the residents surrounding the development of the delay and to keep them updated on developments.

A request was made to the Council for a representative from Ashton Keynes Parish Council to attend the next Area Board meeting on 5 November at the Malmesbury School, the Chairman being unable to attend this time. Cllr Tidmarsh could be available to attend, but cannot confirm until later.

Action: Cllr Tidmarsh

The Chairman will be unable to attend the Remembrance Service 9 November and asked for a Councillor to lay the wreath on behalf of the Parish Council. Cllr Thomas was nominated and accepted to represent the Parish Council.

Action: Cllr Thomas

2014/121 Clerk's Report

The paper containing the clerk's report had been circulated previously.

Points to note included:

Mr Jefferson had indicated that he would clear the mower and spreader from the Bradstone Playing Field with a view to selling on ebay, but he had been let down by the person who had agreed to transfer the equipment to an appropriate site. The clerk had checked with the Livestock Market at Driffield Road as to the feasibility of entering the equipment into the next Commercial Sale, 5 November. However, the Parish Council would prefer to offer the equipment on ebay and will find an alternative method to get the equipment to Mr Jefferson. It was noted that the third piece of equipment, the topper, is off site and on loan to Somerford Keynes PC, who are to be asked if they would be prepared to purchase the machine.

Action: The Clerk, Cllr M Seymour

Planning training events for Councillors had been circulated and there was an indication that some of the Councillors would appreciate to attend the planning training and the Section 106 and CIL training. The clerk will get confirmation of Councillors who are to attend one or other of the workshops.

Action: The Clerk

The Cotswold Water Park rangers had cleared the ditch around the Bradstone of vegetation, however, the hedge had not been trimmed back equally on both sides of the main entrance. The clerk is to confirm with Mr Woods if the hedge is to be finished in the same manner on the left of the entrance as it has been on to the right of the entrance.

Action: The Clerk

2014/122 Financial Report

The financial report had been circulated previously, with the additional information of the cash status of the Council.

Expenditure of note included:

- Clerk's Salary (net) £310.08
- Open Space Maintenance £1,400.00

2014/123 Temporary closure of the Post Office

It was agreed that following various consultations within the village, that, at present, the village is unable to find a site that could accommodate a Post Office Local.

It has been noted that the Post Office is willing to reconsider the proposition, if a suitable location can be found in the next few years.

The village shop management committee are seeking methods to absorb as many of the services as possible, however volume of trade both in value and type, is an unknown quantity and the shop has limited space. The newspaper service would appear to be resolved as Fosseyway News are to continue with the delivery, either directly to homes at a cost of 50p per day or for collection from

Ashton Keynes Parish Council

the shop for an administration fee of £1 per week. Magazines are included in the service and voucher redemption can be continued.

The Outreach potential is being researched by the Post Office and will inform the Parish Council of the feasibility of this option.

2014/124 Section 106 - update

Cllrs Winstone had collected various suggestions for the use of the available Section 106 funds and they are to be collated in order of preference and then forwarded to Mr Kennerson, Wiltshire Council Officer for consideration. Mr Kennerson will meet on site for clarification of the suggestions put forward and will also discuss the impact of the Community Infrastructure Levy which is to replace Section 106 in April 2015.

Action: The Clerk, Cllrs Tidmarsh, Winstone

2014/125 Committees, Working Groups and Representatives' Reports

- Minerals Liaison – no recent meeting to report, however it was noted that the site at Cleveland Farm was nearing completion of the final phase prior to closure of the site due by April 2015. The restoration option would appear to be to make the area suitable for wading birds. It was also noted that the site at North End had donated paving slabs to assist in the restoration of the paved area in the High Road Playing Field. The company is to be acknowledged for the donation.
- Action: The Clerk**
- Planning – minutes had been circulated from the meeting held since the last meeting of the Parish Council
 - Emergency Planning – Cllrs A Seymour and M Seymour are to attend an Emergency Planning workshop prior to implementing an Emergency Planning meeting later in the month.
 - Footpaths – a meeting is planned in the next few weeks.
 - Grants and Finance – village organisations had been contacted for levels of grants required for 2015-16 prior to the meeting in November.
 - Communications – no report
 - Hedges and Ditches – clarity had been sought regarding the responsibility of hedge trimming and ditch clearance. It was noted that during the summer, Wiltshire Council had agreed a new by-law whereby should Wiltshire Highways consider that a ditch needed clearance in order to maintain the safety of the highways, the Council would undertake the clearance but would charge the riparian owner for the work. Hedges have a similar criteria, although it is recommended that hedges are cut back outside the bird breeding season, if a hedge is considered to impede visibility along the highway, it would require attention. Forms can be obtained from Wiltshire Council for the Parish Council to invite home owners to be aware of their responsibilities, which, if ignored, would be forwarded to the relevant department at Wiltshire Council.
 - School Governors – no report
 - Ashton Keynes Charity – no report
 - Police – the Commissioner's survey had been forwarded to all Councillors previously.
 - Village Hall – there had been further leakage from the roof, but this had been attended to by the company that had done the original repair. The next meeting is due later in the month.
 - Playing Fields Committee – as reported earlier in the meeting
 - Area Board – Cllr Tidmarsh to attend in November if possible
 - Cotswold Water Park – Cllr Stefanovic to attend a meeting on 16 Oct.

014/126 Neighbourhood Planning - update

The Chairman informed the Council that Cllr Carter had indicated that he would not be able to continue with same intensity as the previous 18 months and was looking for extra input from others within the community to push beyond the scoping draft and to set out the policies for the six Focus Groups. It was agreed that representatives from the Focus Groups, with Cllr Carter as

Ashton Keynes Parish Council

the continued co-ordinator, would meet to agree the next steps which would include further input from the community, through a workshop, on the work achieved to date.

Following a request from Cllr M Seymour, Cllr Wingrove is to forward his report from the last steering group meeting to all the Councillors.

Action: Cllr Wingrove

2014/127 Christmas for the Councillors

To be amended to the Annual Dinner as it is to be held in January/February. Cllr Thomas to circulate a choice of dates, venue, price and menu. It was noted that the White Hart will have a change of manager before the end of the month, but this will probably be the preferred location for the annual dinner.

Action: Cllr Thomas

2014/128 Matters for the next meeting

Councillors were reminded to forward any items for inclusion on the next agenda to the Clerk by Wednesday 5 November 2014

The next meeting of the Parish Council will be held on Wednesday 12 November 2014 at 7:15pm

The meeting was concluded at 9:56pm

Signed:

Date:

Dave Wingrove, Chairman