

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 11 February 2015

Present: Cllrs D Wingrove (Chairman) M Carter; M Seymour; E Tidmarsh; R Thomas; K Winstone

In attendance: The Clerk; Wiltshire Councillor C Berry

2015/015 Apologies for absence accepted by the Council

Apologies for absence had been received from Cllrs Cooper, Ellison, A Seymour and Cllr Winstone apologised that he would be late.

2015/016 Declarations of Interest

There were no declarations of interest

2015/017 To confirm the Minutes of the Council Meeting held on 14 January 2015

The minutes for the meeting held on 14 January 2015 were confirmed and signed.

2015/018 Co-option of new Councillor

It was noted that Mrs Angela Stefanovic had resigned and that there were two vacancies on the Council. An expression of interest has been made by a parishioner, Cllr Wingrove will follow up.

Action: Cllr Wingrove

2015/019 Matters to Report

- The WILD co-ordinator had a meeting 22 Jan with several Councillors and members of the Neighbourhood Plan Environment Focus Group. There is to be a follow up meeting on 14 February at 11am for a "walk the course" exercise so that participants can assess the requirements in the area.
- The request for further development on the potential Outreach Post Office Service had received a holding response. The lines of communication remain open and there will be a continued effort for more information in the future.
- The spoil at Church Walk and the High Road has been cleared.

2015/020 Chairman's Report

- Authorisation was requested for the payment of materials up to £200, for the repair to the Millennium Plinth. The Council resolved to authorise the request.

2015/021 Clerk's Report

The paper containing the clerk's report had been circulated previously.

Points to note included:

The Parish Steward schedule had been received and a short resume of expected works to be done on these visits. It was noted that the continuance of the "Community Day" programme from Wiltshire Council is under review as part of the budget setting by the Council. Cllr Berry was asked to follow this up with Wiltshire Council as the Parish Council considered the "Community Day" service to be of value.

Action: Cllr Berry

The Parish Council agreed to put the Responsibilities of Riparian Owners paper on the website.

Action: Cllr Carter

The clerk is to research the potential costs of producing a village directory.

Action: The Clerk

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2015/022 Financial Report

The financial report had been circulated previously, with the additional information of the cash status of the Council.

Expenditure of note included:

- Clerk's Salary (net) £316.80
- Clearance of the spoil from Church Walk £190.00
- Ebay costs incurred from the machinery sold £146.64

It was noted that the maintenance grant forwarded to the Ashton Keynes Playing Fields Committee has not been banked. Cllr Wingrove informed the Council that there had been a hand over by the retiring Treasurer to the incoming Treasurer and this sort of incident should soon be rectified.

2015/023 Section 106 - update

Permission for a planning application for a Multi Use Games Area (MUGA) on the Bradstone Sports Field from the owners of the land, Fields in Trust (formerly The National Playing Fields Association) has been requested. The request will be discussed at Fields in Trust's meeting on 2 March and the Parish Council will be informed of the decision. Quotes from ongoing site visits by manufacturers have not all been received to date. The Parish Council recognised the short timescale of the project being undertaken and resolved to make a planning application to Wiltshire Council for a MUGA court 23m x 12m in the Bradstone Sports Field by the pavilion with an option to re-apply for a larger court to be positioned on the Parish Council land next to the Sports ground, should additional funding be sourced. The decision was unanimous. The Council agreed that the costs for the planning and flood risk assessments be met from the reserves.

Action: Cllr Winstone

The Millennium Green Trust had put forward a "wish list" for improvements to the facility. The Parish Council confirmed that the list needed to be reviewed and would discuss this at the next meeting.

Cllr Wingrove thanked Cllr Winstone for the work achieved to date on the project.

2015/024 Committees, Working Groups and Representatives' Report

- Planning – minutes from the previous meetings had been forwarded. It was noted that notification had been received from the school that the "zig-zag" lines would be repainted and parking restrictions extended further along the road. A request was put forward to improve the signage at the White Hart crossroads, as the current "Give Way" notices outside the pub were going unheeded. Area Board will be informed of the issue so that it can be passed to the Community Area Transport Group (CATG) for consideration of the options and potential costs

Action: Cllr Thomas, The Clerk

The Planning Committee has a vacancy; the clerk will contact all Councillors to bring the committee back to full strength

Action: The Clerk

- Emergency Planning – no report
- Footpaths – no report
- Communications – no report
- Hedges and Ditches – are holding a meeting after the WILD walk. The working group are to produce a short resume on the purpose of the group as a foreword to the Riparian article on the website

Action: Cllr Tidmarsh

- Village Hall – no report
- Playing Fields Committee – an EGM has been held and the Committee formalised. The new Chairman is Martin Young and the new Treasurer Mrs K Wingrove. The AGM will be held at the Bradstone Pavilion at 7:30 pm on 29 April 2015.
- Open Space Maintenance – there had been five quotes received from the seven tenders. The Hedges and Ditches working group are to meet w/c 16 February 2015 to make a recommendation to the Parish Council.

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Action: Cllr Tidmarsh

- Best Kept Village – two volunteers had come forward to assist in the project and the Scouts had expressed an interest. The application form for the competition is to be obtained in order to progress with the project.

Action: The Clerk

- Minerals Liaison – no report

2015/025 Neighbourhood Planning – update

It was noted that the housing site public consultations, held in January, had an excellent turnout from the parish. Preferences were being collated and the analysis of the responses needs completion. The consultants are contracted to the end of March and their expertise should result in a working document to take forward. The final quarter report to Locality had been sent in before the deadline date of 31 January 2015, which should release the final 10% of the grant awarded for 2014. Cllr Wingrove thanked Cllr Carter for his continued efforts with the Neighbourhood Plan.

2015/026 Parish Council meal

Cllr Thomas has distributed the menus and requested all those attending on 20 Feb to forward their choices by 14 Feb so the White Hart can be prepared.

Action: All Councillors

2015/027 Cotswold Community update

The developers, Amita, for the Cotswold Community site had requested another meeting with the Parish Council to discuss progress to date and options for the parish. Cllr Wingrove is to respond but set boundaries as to acceptable expectations of the meeting.

Action: Cllr Wingrove

2015/028 The Mead update

A meeting had been held on 9 February between the developers GreenSquare and residents of The Mead, The Lotts and Four Acre Close. Work in The Mead is expected to commence in March. A traffic management plan had been requested to allay concerns of residents in the area. It had been confirmed that in the first phase the use of construction and contractor vehicles would be kept to a minimum in the area. The second phase will create more traffic movement. To reduce this, the Parish Council proposed that the developers hire the Bradstone Car Park for their contractors to ensure free flowing traffic through the village. Cllr Wingrove will report back to GreenSquare with the Parish Council's preferred alternative.

Action: Cllr Wingrove

2015/029 Cotswold Water Park Access Group

Angela Stefanovic had indicated that she was prepared to continue as the Ashton Keynes Parish Council representative on the Cotswold Water Park Liaison Group. The Council accepted the proposal. CWP are arranging for a working group, the Cotswold Water Park Access Group, to be set up from parish councils within the area. Nominations have been requested and Cllr Wingrove will ask Mrs Stefanovic if she would represent Ashton Keynes on this new Group. If an alternative representative is required, a request for a volunteer will be made to the Neighbourhood Plan Environment working group.

Action: Cllr Wingrove

2015/029 Matters for the next meeting

Councillors were reminded to forward any items for inclusion on the next agenda to the Clerk by Wednesday 4 March 2015

The next meeting of the Parish Council will be held on Wednesday 11 March 2015 at 7:15pm. The Annual Parish Council meeting will be held at 6:30pm 8 April 2015 at the School Hall, subject to availability, prior to the monthly meeting.

The meeting was concluded at 09:44pm

Signed:

Date:

Dave Wingrove, Chairman