

# Ashton Keynes Parish Council

## Minutes of a meeting held in the Village Hall on Wednesday 10 June 2015

Present: Cllrs D Wingrove (Chairman) M Carter; M Cooper; B Ellison; Y Jordan; A Seymour; M Seymour; A Tindall; E Tidmarsh; R Thomas; K Winstone

In attendance: The Clerk; Unitary Cllr C Berry; Mrs D Wain (parishioner)

The meeting commenced at 7:15pm

Prior to the meeting, Mrs Wain addressed the Parish Council as a representative of the Village Shop Management Committee. The committee were requesting assistance from the Parish Council regarding the issue of parking at the Village Hall car park. The Village Shop has been trying to encourage customers to use the car park to try and minimise the amount of parking along the High Road. However, a large proportion of the car park has been utilised by Ellisons, both employees and customers. The Village Shop committee have approached the Village Hall committee who responded that they had written to Ellisons to alleviate the situation, but to no avail. The Village Shop committee were now approaching the Parish Council as custodial trustees of the Village Hall and land, and whilst it was appreciated that it would be unrealistic to expect Ellisons to cease using the car park completely, as it would only move the problem onto the streets, it was hoped that some compromise could be reached. The Parish Council agreed to request Ellisons to note the concerns raised and review the parking arrangements. There will be a further review of the situation at the September meeting.

### 2015/076 Apologies for absence accepted by the Council

There were no apologies for absence

### 2015/077 Declarations of Interest

There were no declarations of interest

### 2015/078 To confirm the Minutes of the Council Meeting held on 13 May 2015

The minutes of the Council Meeting 13 May 2015 had been circulated previously and, subject to an amendment to minute 2015/069 to read "The impact of the MUGA on the annual bonfire night, an event held by Friends of Ashton Keynes School on Millenium Green Trust land and the Bradstone Playing Field," were agreed and signed as a true record.

### 2015/079 Matters to Report not included on the agenda

- Cllr Wingrove had responded to the consultation request on the Mobile Library Service
- Cllr Wingrove has met with Derek Clark of Greensquare to discuss the parking arrangements of contractors' vehicles. The contractors have been offered the use of the Bradstone Playing Field car park and Greensquare will make good damage caused by the additional use.
- The site meeting with the Friends of Ashton Keynes School and the Millennium Green Trust had taken place and an agreement, in principle, for the new siting of the bonfire had been reached.
- Cllr M Seymour had researched previous agreements made with the tennis club regarding a kick wall at the High Road, which had been erected and subsequently dismantled to accommodate the tennis courts. Cllr Winstone will liaise with the tennis club to see if the club would be in a position to contribute to the new Multi Use Games Area (MUGA) by way of providing tennis court markings, nets etc.
- **Action Cllr Winstone**
- A Village Festival has taken place on a ten year cycle since 1976, with the next event due in 2016. The village will be asked if it would like to hold an event in 2016 and if there is a positive response, then volunteers to lead the project would need to be sourced. This will be done through the parish newsletter on the website. Councillors were asked to speak to contacts for further evidence of an appetite for a Village Festival.

**Action: The Clerk**

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## 2015/080 Chairman's Report

- The senior football team had requested to hold an end of season football event at the Bradstone Playing Field at the end of June, which would involve overnight camping at the playing field and a small classic car show. The constitution of the Playing Fields does not allow overnight stays on site and the Parish Council agreed that there was insufficient evidence that a risk analysis for such an event had been completed. The Parish Council resolved to refuse permission for the proposed event.

## 2015/081 Clerk's Report –

The report had been circulated previously and it was noted that Royal Mail have sourced a George V box and installation should be completed by 15 June when the collections are due to commence. The request for legal advice has been forwarded to the National Association of Local Councils, however, NALC has been slow to respond, despite being asked for updates. The Parish Council resolved to not make a donation to Fields in Trust as the organisation charges for any request made to them already.

## Financial Report –

Clerk's salary: £396.00 (gross), the remaining expenditure concerned room hire; £19.00, open space maintenance £816.00: internal audit costs £25.00; website maintenance £127.24. Cllr Carter asked how much VAT recovery had been achieved from the Neighbourhood Plan expenditure, through the Locality grant, however, most of the expenditure had occurred in the previous year and the matter was referred back to the accounts circulated in April. The Parish Council resolved to forward the village maintenance grants to the organisations agreed at the November meeting to assist those organisations with their cash flows.

## 2015/082 Section 106 update

The planning application had been submitted and a decision should be made by 22 July. Wiltshire Officer, Colin Kennerson has agreed that once he has gathered evidence that the work at The Mead has commenced, he can get the funds due from the development to release on to the MUGA project. The use of a local company for the removal of the spoil, prior to the erection of the MUGA, should prove to be cost effective, however, there may need to be get a steer from Wiltshire Council as to where the spoil can be taken after removal.

## 2015/083 Parking along the High Road

Cllr Ellison has spoken to the junior football teams regarding the utilisation of the generous offer by Mr Carter and it was agreed that the situation at the junctions had improved by the use of cones. Other concerns further north along the High Road were raised and those responsible for those identified would be approached to try to alleviate the problem.

**Action: Cllr Ellison**

The flow of traffic along the High Road has been further compromised by school bus collections. There are three different bus companies collecting pupils for various schools. The schools and the bus companies are to be contacted with a view to moving the collection points further south down the High Road and suggest the buses use the southern entrance to the village to save them turning round at Happy Land and The Derry.

**Action: Cllr Ellison; The Clerk**

## 015/084 Automatic Number Plate Recognition Camera

The proposal for an automatic number plate recognition camera (ANPR) for the village in an effort to deter potential criminals had been forwarded by PC S Harvey. The cost to the Parish Council for one static camera would be £4,000. There was no evidence as to who would own the information and how the information would be used, the main use appeared to be for tracking untaxed/uninsured vehicles. The Parish Council are to contact neighbouring parishes to ascertain if there is any interest in obtaining an ANPR camera to share around the area, which would lessen the financial burden on Ashton Keynes. If there is interest, then a demonstration will be arranged for all the interested parties to attend.

**Action: The Clerk**

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Cllr Wingrove will write to PC Harvey to thank him for his work in the area and wish him well on his retirement.

**Action: Cllr Wingrove**

## 015/085 Committees, Working Groups and Representatives' Reports

- Planning – minutes from the last meeting to be circulated. A request had been sent to the Neighbourhood Plan steering Group from Ben Pearce of Land Development and Planning Consultants, for if and/or when the findings of the neighbourhood plan housing sites consultation would be available. Mr Pearce had approached the Parish Council earlier in the year to present an outline application at Wheatleys Farm, which had been refused by Wiltshire Council as a flood risk and outside the development boundary. The Parish Council resolved to respond that there would be no further action would be taken.

**Action: The Clerk**

- Emergency Planning – Cllr A Seymour has drafted a report, currently with Cllr Wingrove, which will be circulated to all Councillors to review.

**Action: Cllr Wingrove**

- Footpaths, hedges & watercourses – Footpaths identified in need of clearance included footpath 13, by Cullimores west of the B4696; footpath 39 by Little Kent End and further along towards the Cerney Wick Road. The state of footpath from Park Place to The Mead was also noted. The owners responsible will be contacted to request a tidy up to enable easy access to a public right of way.

**Action: Cllrs A Seymour; Ellison; Wingrove**

Efforts have been made to ascertain the persons responsible for the hatches in the Thames by Mill House and Ashton House. Workable hatches will enable improved silt clearance along the river through the village. The ditch at The Mead has been highlighted as a potential problem as, during the development, sand is spilling into the ditch. Greensquare are to be notified.

**Action: Cllr Wingrove**

A questionnaire had been forwarded by WILD, however following the inconclusive meetings, there was a reluctance to continue further engagement with the project. Cllr A Seymour will complete the questionnaire.

**Action: Cllr A Seymour**

- Communications – no report
- Village Hall – no report
- Playing Fields Committee – The request for a grant towards the Bradstone Playing Fields replacement oil tank for £500 was proposed by Cllr D Wingrove, seconded by Cllr M Cooper – voted in favour unanimously. There was a request for a report from the Bradstone regarding the management of the lighting as it was noted that, on several occasions, the lights were on late into the evening.

**Action: The Clerk**

The Playing Fields Committee are to be asked if the groundsman could cut the grass back round the trees in the High Road Playing Field.

**Action: Cllr Winstone**

- Minerals Liaison – no report
- Cotswold Water Park – the report for the meeting held on 1 June, was attended by Cllr Jordan had been circulated previously. It was noted that the Cotswold Water Park had been reluctant to adopt footpaths at the Keynes Country Park when the site reverts back the CWP in December 2016. The Parish Council requested that the issue be raised formally, to request the CWP to review the footpath adoption and make known the result of the review.

**Action: The Clerk**

- School Governors – no report

## 2015/086 Neighbourhood Planning update

The draft Neighbourhood Plan has been produced and reviewed by the steering group. The draft will be sent to the consultants, URS, to critique. Cllrs Carter and Wingrove will have a teleconference with the consultants to discuss their findings and suggestions. The

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timescale for completion is October 2015 and it is hoped that the draft will be in the public domain within 6 to 8 weeks.

## **2015/087 Cotswold Community update**

The Parish Council are waiting on a response from the NALC legal department to clarify terms of agreement. The developers have received the response agreed at the May meeting and it would appear that they have accepted the Parish Councils preferred options.

## **2015/088 Matters for the next meeting**

Councillors were reminded to forward items for the July agenda to the Clerk by 1 July 2015. Cllr Carter requested an item on potholes, however Cllr Berry clarified the situation by reminding all Councillors that anyone can report road damage either through the 'My Wilts' app or by ringing Clarence. Once a pothole has been reported, any damage caused by that pothole to a car will be covered by the Wiltshire Council insurance. Wiltshire Council is not liable if the potholes are not reported.

## **2015/089 Date for next meeting 8 July 2015.**

The meeting was concluded at 09:49pm