

# Ashton Keynes Parish Council

## Minutes of a meeting held in the Village Hall on Wednesday 8 July 2015

Present: Cllrs D Wingrove (Chairman) M Carter; B Ellison; A Tindall; E Tidmarsh; R Thomas; K Winstone

In attendance: The Clerk; PCSO D Curran

The meeting commenced at 7:15pm

Prior to the meeting, PC Curran addressed the meeting to confirm the retirement of PC Steve Harvey and his replacement will be PC Marie Poole who has 25 years experience with Wiltshire Police. The recent "Rural Crime Operation" has been active at varying times during the day and night and does appear to be having a beneficial effect. During the last month, four crimes have been reported, one at the Church and one at North End, which would appear to be related. The White Hart had lost a coffee machine, which has been traced to the midlands. There has been one drug offence reported with enquiries ongoing. There continues to be a high visibility presence in the village. The new officer for the area intends to target speeding in local villages. There is a new sergeant at Malmesbury, Donna West, bringing the personnel back to full strength.

PCSO D Curran left the meeting

### **2015/090 Apologies for absence accepted by the Council**

Apologies for absence were received from Cllrs Cooper; Y Jordan; A Seymour; M Seymour and Wiltshire Cllr Berry

### **2015/091 Declarations of Interest**

There were no declarations of interest

### **2015/092 To confirm the Minutes of the Council Meeting held on 10 June 2015**

The minutes of the Council Meeting 10 June 2015 had been circulated previously and were agreed and signed as a true record.

### **2015/093 Matters to Report not included on the agenda**

- The parking concern at the village hall car park has been alleviated due to the co-operation of the workforce at Ellison's Garage.
- Cllr Wingrove had acknowledged PC Harvey's retirement and wished him well for the future.
- Footpaths, noted as overgrown at the last meeting, have been and are being attended to, so as to enable easy public access.
- The survey forwarded from the WILD project is to be completed by Cllr A Seymour
- Concerns raised by the lights being left on at the Bradstone Playing Fields are being addressed by the Playing Fields Committee.
- It was noted that the trimming around the trees in the High Road Playing Field has improved

### **2015/094 Chairman's Report**

- Cllr Wingrove has spoken to Derek Clarke, of GreenSquare, who has confirmed that now the deep drainage the development at The Mead, has been completed, the pile driving should be decreased and the water pumping should not be as extensive as reported previously. The company has recognised its responsibility with regard to the silt removal and will act appropriately. It is looking into potential assistance at the Bradstone should the company take up the offer of using the car park facility for construction workers.
- It was noted that Nick Dunn, acting as an agent for Mr Hartshorne, has contacted the Parish Council with regard to creating a fishery at Three Bridges, a site that is a field at present. Mr Dunn has been referred to Wiltshire Council Mineral Extraction department.
- There has been no feedback from the "Best Kept Village" completion to date.

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## 2015/095 Clerk's Report –

The report had been circulated previously and it was noted that the post box has been sourced, sited and is in operation. It was confirmed that despite there being no timetable on the box, Royal Mail had assured the clerk that collections were being made. Collections are confirmed by the use of scanning a bar code inside the box. The Clerk was asked to press Royal Mail to put up a collection-time plate and there will be notification through the newsletter regarding this recent update.

**Action: The Clerk**

An answer has been received from the Cotswold Water Park Trust (CWPT) which stated that, at the recent parish liaison meeting, a definitive answer on formal adoption of the footpaths was not available. However, the Trust is not reluctant to adopt the footpaths in the vicinity and will give this action serious consideration as it goes through the process of examining the options for the Park's future management.

There have been no offers for organising a Village Festival in 2016 and a further request for volunteers will be publicised in the newsletter, while Councillors were requested to ask potential organisers if there is any interest in progressing with the event.

**Action: The Clerk**

The local parish councils invited to investigate the automatic number plate recognition camera purposes, have not replied, their meetings being due later in the month. Further contact will be made once the meetings have been completed.

**Action: The Clerk**

Potential costs for future parish by-elections were noted.

## Financial Report –

The grants had been forwarded to the village organisation, as had been agreed at the last meeting and letters of acknowledgment have been received.

Clerk's salary: £396.00 (gross), the remaining expenditure concerned room hire; £19.00, open space maintenance £816.00; external audit costs £240.00; village maintenance grants totalling £6,500.00, Website costs £88.82, Neighbourhood Planning costs £66.94.

## 2015/096 Section 106 update

Cllr Winstone has contacted Wiltshire Officer Colin Kennerson regarding the development at The Mead, however the site visit to confirm work has commenced has not taken place and the funds cannot be released until after that confirmation.

The planning application for the Multi User Games Area (MUGA) has been received by Wiltshire Council and the Rights of Way Department has indicated that footpath 21 appears to intersect the proposed site of the MUGA. The footpath could not be allowed to cross the area and permission for a diversion would have to be obtained, an application for the permission would be in the region of £1,800. Alternatively, the MUGA could be moved, with the agreement of the Millennium Green Trust, which would result in an amendment of land registry which would incur solicitor and additional planning fees; the application procedure would need to be started over again. Councillors are to ascertain the validity of the claim regarding the siting of the footpath as there appeared to be some discrepancy between the map sent by Wiltshire Council's Rights of Way department and those Cllr Carter used from the Wiltshire Council website. The Millennium Green Trust will be approached to ascertain their compliance with the change of site.

**Action: Cllrs Carter, Tidmarsh, Winstone**

Cllr Winstone was thanked for the work on the MUGA project to date, however, a project manager will need to be identified to progress the programme. All Councillors were requested to try and source a potential candidate, especially from potential users of the MUGA.

**Action: All Councillors**

The Tennis Club had offered a donation to the Parish Council as a replacement for the kick wall that had been removed in order to extend the tennis courts. A replacement kick wall would have been in the region of £7,000. The Parish Council agreed that if the Tennis Club

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could find a volunteer to project manage the MUGA programme, and then the donation "in kind" would be acceptable.

**Action: Cllr Winstone**

## 2015/097 Emergency Planning

Cllr A Seymour had compiled an emergency plan which had been circulated to all councillors. Cllr Wingrove proposed the emergency plan be accepted provided the contact details be completed, seconded by Cllr Tidmarsh. The Parish Council unanimously resolved to adopt the plan.

**Action: The Clerk**

## 015/098 Committees, Working Groups and Representatives' Reports

- Planning: minutes from the meeting 29 June had been circulated previously.  
Application: 15/04965/VAR  
Proposal: Variation to conditions 1, 2, & 5 of N/11/03050/FUL relating to an extension in the period of consent, increase in total numbers for storage and area to which permission relates  
Address: Wheatley's Farm, High Road  
Decision: The Parish Council consider the variations by each condition. Condition 2 there were no objections, conditions 3 & 5 related to condition 2, no objection. Condition 1, no objection to an additional extension of 3 years, however due to the increase in vehicles on site, there should be some type of screening by way of trees to protect the visual impact from the road.
- Footpaths, hedges and water courses – no further report
- Communications – no report
- Village Hall – no report
- Playing Fields Committee – no report
- Minerals Liaison – no report
- Cotswold Water Park – no further report
- School Governors – initial results from the latest pupil tests indicated a significant improvement in performance. Additional teaching assistants have been recruited for the next academic year to ensure every class has additional staff. Recent weekly themes included International Week, each class adopting a different country and pupils "moving around the world" during the week. The Sports week will culminate in the sports day and attempt on the Guinness Record for hopping. School numbers are expected to increase to 190 in September. The "Breakfast Club" introduced by the new head has been a success and is breaking even in terms of costs as well as attracting new families and pupils.

## 015/099 Neighbourhood Planning Update

The draft Neighbourhood Plan has been produced and reviewed by the steering group and has been sent to Wiltshire Council for further comments. The next stage will include further public exhibitions to enable parishioners' further opportunities for final comments. The exhibitions are due on 26 September and 6 October, which will give time for further finalisations before a referendum. The exhibitions are the start of a six week open consultation period, a legal requirement, during which time all parishioners have the opportunity to see the draft plan and the policies at a point of public access. The best option for the document to be placed in facility, available to the public, would be the Village Shop as it has the most opening times in the village. Consultants are to be used in the evaluation processes and Cllr Carter will ascertain the potential for further funding from Locality.

**Action: Cllr Carter**

Cllr Carter was thanked for his ongoing efforts with the Neighbourhood Plan

## 2015/100 Wiltshire Spatial Planning Consultation

The consultation request had been forwarded by Wiltshire Council and the responses required can be lifted from the emerging Neighbourhood Plan. Cllr Wingrove will put together the response together with the Neighbourhood Plan Housing Steering Group.

**Action: Cllr Wingrove**

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## **2015/101 Cotswold Community update**

Cllr Wingrove forwarded the UPO revisions to Amita; to date there has been no response. The intermediary consultant, Rob Garnham, had made a couple of requests regarding the relaxing of the footprint referred to in the Parish Council resolution in May. The Parish Council agreed that a garden area around the barn conversion would not cause concern, however clarity needed to be sought regarding the request to an increase in footprint over the other properties under the Certificate of Lawful Existence before any change to the resolution in May can be made. Cllr Wingrove will refer back to Mr Garnham to engage in further discussions for clarification. The response from Mr Garnham to be circulated to the Councillors for further comment.

## **2015/102 Matters for the next meeting**

Councillors were reminded to forward items for the September agenda to the Clerk by 2 September 2015. Cllr Wingrove requested a discussion on a potential "fishery application" at Three Bridges be placed on the agenda.

## **2015/103 Date for next meeting 9 September 2015.**

The meeting was concluded at 09:43pm