

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 10 February 2016

Present: Cllrs D Wingrove (Chairman) M Carter; B Ellison; M Seymour; R Thomas; K Winstone.

In attendance: The Clerk; Wiltshire Cllr C Berry;

The meeting commenced at 7:15pm

2016/001 Apologies for absence accepted by the Council

Apologies were received from Cllrs M Cooper, Y Jordan, A Seymour and A Tindall.

2016/002 Declarations of Interest

There were no declarations of interest.

2016/003 To confirm the Minutes of the Council Meeting held on 9 December 2015

The minutes of the Council Meeting 9 December 2015 had been circulated previously and were agreed and signed as a true record.

2016/004 Matters to Report not included on the agenda

- Following its presentation at the last meeting, the Ashton Keynes Tennis Club had requested evidence of the agreement that the Tennis Club would replace the Kick Wall which had been pulled down in order to site another court. Cllr Seymour had researched the train of events and he had uncovered papers which indicated that the Tennis Club had agreed to replace the Kick Wall. The issue was addressed by Major Hartland and it was noted in the paperwork that in November 1995 an application had been sent to North Wiltshire District Council for Multi Games Wall. However, in May 1996 the application was withdrawn. There has been no attempt to replace the Kick Wall since that time and the Parish Council confirmed that there should be some type of contribution towards the new MUGA and will request a sum of £2,000 which is considerably less than a replacement Kick Wall

Action: The Clerk

- Cllr Jordan has made limited progress, so far, with forming an independent working group regarding the future of Lake 82. However the Neighbourhood Plan Steering Group has been pursuing the issue of holiday homes in general and it is looking to formulate a strategy which mirrors the proposed Cotswold District Council strategy on post-mineral extraction after-use in the Cotswold Water Park.
- Mr Ollie Phipps, the Community Engagement Officer of Wiltshire Council, is to be requested to continue to negotiate with the bus company regarding the inclusion of Ashton Keynes on route 51.

Action: The Clerk

- There has been no information received regarding the progress of planning application 15/10351/WCM.

Action: Cllr Berry

- It was noted that the outreach Post Office was now up and running
- It was noted that the Rights of Way Officer from Wiltshire had visited footpaths 16 and 17 and confirmed they were accessible. Footpath 7 is on land owned by Cirencester Ski Club who will be requested to maintain the footpath.

Action: Cllr Ellison

- Cllr Cooper had sent in a report to state that the worst of the potholes in the Village Hall Car Park had been repaired.

- Cllr Cooper had also reported that the Parish Council meal was booked for Friday 15 April, 7:30pm The White Hart. Cllr Cooper had requested that all Councillors contact her to inform her of numbers.

Action: All Cllrs

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2016/005 Chairman's Report

- Cllr Wingrove reported that the Campaign for the Protection of Rural England had issued reminders of the "Best Kept Village" competition. The decision whether to enter the competition was discussed, but it was decided that time would be better spent encouraging parishioners to participate in the "Clean for the Queen" campaign to celebrate the Queen's birthday, an initiative supported by Wiltshire Council. The Women's Institute have already volunteered to paint the phone box by the shop as part of the campaign. The Parish Council said that it was happy to endorse this initiative provided they had gained prior approval from BT, since it is still a working telephone box. BT, as the owners of the box, may be willing to contribute the correct paint and cleaning materials for the work. The WI will also be advised to check their insurance to undertake such work. Cllr Tidmarsh agreed to liaise with the WI on this matter.

Action: Cllr Tidmarsh

The School are to be asked if there can be any joint initiatives to celebrate the Queen's Birthday.

Action: Cllr Wingrove

- The organisers of the regular Triathlons held along the Spine Road have invited parishes affected by the events to a meeting 25 February to discuss improved stewardship.

Action: The Clerk

2016/006 Clerk's Report –

It was noted:

- that the Parish Council has been notified by the Pensions Regulator about the regulations relating to auto-enrolment. The auto-enrolment date for the Council is January 2017
- Wiltshire Council followed up the unauthorised kissing gates at Kent End, which have been removed. Visits to the footpaths 16 and 17, from the Horse and Jockey to The Derry to confirm the legality of the gates along the footpath have taken place. Wiltshire Council are not to take any further action on these gates
- pot holes around the village have been reported to Wiltshire and it is hoped they will be included on the Parish Steward listings once the service commences in April along with painting of the railings through the village, as had been requested two years ago
- tree works have been commenced in Four Acre Close and at Kent End
- the Parish Council resolved there would be no donation to Victim Support
- no Councillor volunteered to attend the annual town and parish council involvement evening

The Area Board meeting which was focused on Town and Parish Councils, re-iterated the facts that the Community Days are to be replaced by the Parish Steward as from April and that issues for the Parish Steward need to be included on the Issue spreadsheet, which has been commenced by the clerk. Potholes, fly-tipping and the like need to be reported through the My Wilts app, a system that needs to be improved by more options for responses to issues raised. The Good Neighbours Co-ordinator will be funded directly by the Area Board and not through Community First which has ensured the continuity of the service. The Area Board has funding for Local Youth initiatives which could include a "rolling Youth Club" i.e. Youth Club organisers moving from parish to parish on different days of the week should a need be identified. The Youth Network want to provide activities the youth want, not what Wiltshire Council think they want. The "Non Cold Calling Zones" are being championed by the Council and the support officer is willing to visit parishes to discuss opportunities to put these zones in place. The bus consultation was discussed and has been forwarded to Councillors previously. The road safety officer introduced metro counts and Speed Indicator Devices, (SIDs), however there has been little work in conveying the costs to parishes wanting take over the SIDs as Wiltshire Council will no longer run the SIDs service. The clerk is liaising with Charlton Parish Council as that Council has expressed an interest in running the SIDs in the area.

The WILD project held a meeting on 15 January to show the databases available to date. In the parish of Ashton Keynes 14 sites have been identified as in need of improvement. Once the databases have been confirmed, they will be made public and the Parish Council will be able to review the options.

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PCSO Dee Curran had been unable to attend but had forwarded a report for the period from December 15 to January 16. It was noted there had been three incidents in the Ashton Keynes area: overnight 18/19 December, a car parked along the High Road was keyed causing damage to the near panel; 26 Dec entry gained to a workshop at North End by jemmying a rear window, a small amount of cash taken, both cases have been closed undetected. 28 Dec - 2 workshops at North End were found to have been entered and a vehicle taken which has been recovered, investigations are ongoing. In the wider North Wiltshire Area, the police are working with neighbouring forces regarding a series of dwelling burglaries during the afternoon and early evening; elderly residents being targeted by at least two white males, early twenties wearing black hats and scarves. If disturbed, one may distract the resident while the other gains access at the rear; cash and jewellery are being targeted. The police request residents to be vigilant, watch out for vulnerable relatives/neighbours, take note and report anything suspicious accordingly.

2016/007 Financial Report –

As requested the year end forecast outturn had been reported and expenditure for December and January was noted:

Clerk's salary: £410.40 (gross) per month, room hire; £19.00, open space maintenance £816.00 per month, website costs £275.54; Neighbourhood Plan costs £3,800.50, Chairman's expenses £37.99, MUGA costs £33.00, admin costs £59.06.

2016/008 Committees, Working Groups and Representatives' Reports

- Planning
 - Application: 15/12547/WCM
Proposal: Construction of a fishing lake
Site address: Three Bridges, Ashton Keynes
Decision: Object on the grounds that the area is a designated flood store zone; the traffic movement in the vicinity of a dangerous bend and another fishing lake in the area is neither necessary nor of benefit to the area. The Parish Council would endorse the views expressed by the Environment Agency on the application.
 - Application: 16/00179/VAR
Proposal: Variation of Condition 8 of Planning Permission N/13/05914/FUL Relating to Discharging Surface Water
Address: Land at The Mead, Ashton Keynes
Decision: No comment
 - Application: 16/00185/VAR
Proposal: Variation of Condition 6 of Planning Permission N/13/05913/FUL Relating to Surface Water Scheme
Address: 8 The Mead, Ashton Keynes
Decision: No comment
- Footpaths, hedges and water courses- it was noted that two forms have been returned supporting the safe keeping of footpath 20 to the south of the Millennium Green, whilst another four had been sent into Wiltshire. More support would be required. Once the remaining forms have been received, these will be sent the Wiltshire with the supporting documentation, written when the footpath had been re-sited initially.
- Village Hall – the AGM will be held 16 March
- Playing Fields Committee – a meeting to be held next week
- Minerals Liaison – the phased withdrawal from Cleveland Farm continues as planned
- Cotswold Water Park – it was noted that the car park at Clayhills picnic area was closed as the height restriction barrier had been vandalised
- School Governors – no report

2016/009 Neighbourhood Planning Update

The Draft Neighbourhood Plan has been delivered to Wiltshire Council for their comments. However the Neighbourhood Plan Steering Group were disappointed that, after Wiltshire

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Officer Geoff Winslow had moved on, there had not been a replacement "link" officer appointed to the group to advise on the best way to react to issues raised during the review process. Clarity is to be sought regarding the roles of the reviewing officer and the support officer. There is to be a meeting with Wiltshire Officer, Henning Totz, to address the issues raised.

Action: AKNP Steering Group

2016/010 Cotswold Community update

Cllr Wingrove had not received any further correspondence from the developers.

2016/011 Multi Use Games Area

There had been a site meeting recently, the new footpath had been mapped out and Cullimores are reviewing the possibility of removing the spoil to enable the erection of the MUGA. The issues regarding the protection of the Barbary Moth have been resolved. However, there has been an objection made to advertising the re-siting of the footpath and work cannot commence until this has been resolved. Cllr Winstone continues to progress this matter and he was thanked for his continued efforts with the project.

2016/012 Matters for the next meeting – nominating an Acting Chairman for March

Councillors were reminded to forward items for the March agenda to the Clerk by 3 March 2016. The Chairman will be unable to attend the March meeting. A Chairman for the evening will be selected from the Councillors attending the March meeting.

2016/013 Date for next meeting 9 March 2016.

The meeting was concluded at 09:38pm