

# Ashton Keynes Parish Council

## Minutes of a meeting held in the Village Hall on Wednesday 13 April 2016

Present: Cllrs D Wingrove (Chairman); M Carter; M Cooper; B Ellison; A Seymour; M Seymour; E Tidmarsh; A Tindall; R Thomas

In attendance: The Clerk; Wiltshire Cllr C Berry

The meeting commenced at 7:32pm

### 2016/027 Apologies for absence accepted by the Council

Apologies for absence accepted by the Council were received from Cllrs Winstone and Jordan

### 2016/028 Declarations of Interest

There were no declarations of interest.

### 2016/029 To confirm the Minutes of the Council Meeting held on 9 March 2016

The minutes of the Council Meeting 9 March 2016 had been circulated previously and were agreed and signed as a true record.

### 2016/030 Matters to Report not included on the agenda

- The clerk had written to the Chairman of the Ashton Keynes Tennis Club on 18 February to explain the history behind the request for a contribution towards the Multi Use Games Area and has not received a response from the club. The clerk to find when the AKPC hold the next meeting to discuss the request.  
**Action: The Clerk**
- Mr Ollie Phipps, the Community Engagement Officer of Wiltshire Council, is continuing to negotiate with the bus company regarding the inclusion of Ashton Keynes on route 51.  
**Action: The Clerk**
- Footpath 7 is on land leased by Cirencester Ski Club, the landlord is yet to be identified in order to be requested to maintain the footpath.  
**Action: Cllr Ellison**
- Cllrs Carter and Wingrove attended the appeal for application 14/11928/OUT, it was noted that Wiltshire Council did not defend their case, however the Inspector did ask pertinent questions and the decision has yet to be made.
- The damage to the verge along footpath 21 by Church Walk, Cllr A Seymour was thanked for the repair work.

### 2016/031 Chairman's Report

Cllr Wingrove reminded the Councillors that the dinner, organised by Cllr Cooper was on Friday at The White Hart. Cllr Cooper will email those attending with the times.

### 2016/032 Approval of the Annual Governance Statement

The clerk read through the Annual Governance Statement and the Parish Council confirmed the content and the statement was agreed and signed. It was confirmed that at the May meeting, the first meeting of the new administration, the Standing Orders would be reviewed as this is a regular agenda item for this meeting.

### 2016/033 Clerk's Report –

It was noted:

Since the last meeting, the clerk has received the Wiltshire Highways newsletter which summarises the work plan for the new contractors:

1. Grass Cutting - Following the warm winter, which has resulted in grass continuing to grow, Wiltshire Council has instructed its grounds contractor, The Landscape Group to employ additional resources to ensure an increased level of grass cutting early in the year to ensure that the grass is in a manageable condition by the end of April

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2. Litter collection - Regrettably littering continues to be a major issue. The council has increased its spending on scheduled litter collection resources from £2million to £2.5million in 2016/ 17. At a time of limited funding this is extremely disappointing as this spending could be easily avoided by people disposing of their waste responsibly. The council will shortly undertake an anti-litter campaign which it trusts will help in raising awareness of the nuisance of littering.
3. Gully emptying - The council will schedule one empty per annum of 59,000 of its 83,000 gullies. These will be the gullies identified as higher priority gullies requiring emptying.
4. The Parish Steward will be fully operational by October 2016, the Parish Steward will be the contact for parish councils the communication element will be removed from the Technician's (new name for the Co-ordinators) role.
5. MyWiltshire Reports - Every request for reactive highway maintenance work is now managed through the MyWiltshire System. The Council is working on improving feedback on reports and recognises that much still needs to be done. However, improvements in feedback should be seen over the next few months.

The MyWiltshire System is accessed by:

- On line at [www.wiltshire.gov.uk/mywilts](http://www.wiltshire.gov.uk/mywilts) where you will be able to leave your email address and receive updates.
- Or using the MyWiltshire app on a smart phone, again you will receive updates.
- By telephone on 0300 456 0105 – the customer services team will give you a log number.

The clerk has continued to follow up on reported issues, which has resulted in the potholes in Park Place, Kent End, Back Street, Happy Land being patched recently. Assurance has been obtained that the North End crossroads is on the list, but there have been no definitive dates for the work, however, it was noted that some patching work had been done.

There have been no further responses in support of upgrading the footpath to the north of Lake 82 to a public right of way.

Charlton Parish Council considered the charges for the maintenance and siting of Speed Indicator Devices at £8,000 plus VAT per annum as too high. The Charlton Parish Council Clerk is looking for more training possibilities.

The clerk confirmed that as the Custodial Trustee, the Parish Council held the legal title to the Village Hall as a corporate body, however the Village Hall Management Committee is responsible for all aspects of the running of the organisation.

## **2016/034 Financial Report –**

The final accounts for the year 2015-16 were presented to the Parish Council. The accounts showed surplus of £7,705.71. The recent expenditure included in the accounts was the clerk's March salary: £410.40. It was noted that expenditure since year end would include the cost of the tree works in Fouracre Close, £3768.00 inc VAT; the training event for Cllr Tindall £114.00 and the Open Space Maintenance Mar 16 works £916.00. The small surplus carried forward had designations set aside for these costs and the remaining small surplus £2,907 would be carried forward. The Parish Council noted the unaudited accounts. The accounts will be signed off at the May meeting and then forwarded to the external auditors, Grant Thornton.

## **2016/035 Committees, Working Groups and Representatives' Reports**

- Planning – there were no objections to the recently received applications.  
Application: 16/02609/OUT

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Proposal: Outline Application for the Redevelopment of the Cotswold Community to Provide 75 Dwellings & Associated Works Including Replacement of 27 Existing Dwellings and the Conversion of Existing Listed Buildings.

Address: Cotswold Community School, Cotswold Community

Decision: Following lengthy discussions, a proposal was tabled to accept a tight settlement boundary as set out in the draft Neighbourhood Plan, with a small extension of the Settlement Boundary to the north-east of the Pond and to the south-east of the hard-standing which is designated to be a sports area, to accommodate two additional properties. Proposed by Cllr Tindall, seconded Cllr Wingrove, voting in favour 6, 2 against 1 abstention. It was noted that Wiltshire Officer Geoff Winslow, who has been liaising with the Neighbourhood Steering Group, will be contacted for clarification regarding the legal perception of a development boundary, as indicated in the application, and a settlement boundary, as indicated in the Draft Neighbourhood Plan.

**Action: Cllr Wingrove**

Application: 16/02610/LBC

Proposal: Conversion of Listed Buildings to Provide 5 Dwellings

Address: Cotswold Community School, Cotswold Community

Decision: the Parish Council proposed to support the application. Proposed by Cllr Wingrove, seconded by Cllr Tidmarsh; voted in favour unanimously.

- Footpaths, hedges and water courses- no report
- Village Hall – it was noted that the Village Hall floor was in further need of repair and grants would be sought to replace the main hall floor in 2017.
- Playing Fields Committee – a report had been presented to Annual Parish Meeting that had preceded the Parish Council Meeting
- Minerals Liaison – no report
- Cotswold Water Park – there had been no recent meeting
- School Governors – a report had been presented to Annual Parish Meeting that had preceded the Parish Council Meeting
- Police – no report

## **2016/036 Neighbourhood Planning Update**

It was noted that a number of representations had been received, Wiltshire Council has not returned its response and is being chased as this is delaying proceedings.

**Action: AKNP Steering Group**

## **2016/037 Multi Use Games Area**

The groundwork has commenced and Cllr Wingrove apologised that the Millennium Green Trust had not been informed of the start date as had been promised.

## **2016/038 Matters for the next meeting**

Councillors were reminded to forward items for the May agenda to the Clerk by 4 May '16.

**2016/039 Date for next meeting 11 May 2016.** This will be the first meeting of the new administration.

The meeting was concluded at 9:00pm