

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 11 May 2016

Present: Cllrs D Wingrove (Chairman) M Carter; B Ellison; Y Jordan; A Tindall;
M Seymour; A Tindall; E Tidmarsh; R Thomas; K Winstone

In attendance: The Clerk; Mr B Vittale; Mr B Seward and Mr R Gillespie (Impact Planning Services)

The meeting commenced at 7:15pm

Prior to the meeting Mr Gillespie, of Impact Planning Services, addressed the Parish Council with proposals for potential developments on land at Cox's Hill. He said that his company had submitted observations on the Draft Neighbourhood Plan raising concerns regarding the allocations in the Plan for potential development sites. Mr Gillespie said that his client felt that these proposals were more suitable, and meet the requirements outlined in the Draft Neighbourhood Plan. These included potential developments of up to 40 properties immediately to the south of the Old Brickworks, accessed by an approved point on Cox's Hill. Emphasis was placed on the retention of the paddock coming down behind the Church to Church Walk; however improved footpaths would be included to encourage residents at the development to walk into the village. The types of properties proposed at this presentation were a mix of affordable housing, if the viability levels were met, and housing for down-sizing residents who do not need a large family home, but do not want to leave the village. On the opposite side of Cox's Hill, ideas included a small business hub for independent enterprises, with parking on site for approximately 120 vehicles. Questions concerning potential contributions to the parish through Section 106 and Community Infrastructure Levies were raised. However figures could not be considered as the plans are at a very early stage. Whilst Mr Gillespie expected there to be weight restrictions to stop heavy traffic exiting through the village, he conceded that had not considered lorry movement from the south of the village accessing Cox's Hill from the B4696, but only from the north and the Spine Road. Mr Gillespie was thanked for the presentation. Mr Gillespie, Mr Seward and Mr Vittale left the meeting.

2016/040 Election of Chairman

Chairman Nominated: Cllr D Wingrove
Proposer; Cllr A Tindall; Seconder Cllr B Ellison
Voting in favour: unanimous

Cllr Wingrove accepted the position and signed the Declaration of Acceptance

2016/041 Election of Officers

Prior to the election of officers, Cllr Winstone informed the Parish Council that he would be stepping down after the meeting due to other commitments. The Parish Council offered its thanks to all the contributions Cllr Winstone had given to the Parish, especially in overseeing the installation of the Multi Use Games Area.

Vice Chairman: Nominated: No nominees. The Council agreed to nominate a leader for a meeting or point of order as the need arose.

Planning Committee: Nominees: Cllrs M Seymour; M Cooper; E Tidmarsh; A Tindall;
R Thomas (PC Chairman); D Wingrove
Proposer: Cllr A Seymour; Seconder: Cllr M Carter
Voting in favour: unanimous

Working Groups:

Minerals Liaison: Nominees: Cllrs B Ellison; M Seymour; E Tidmarsh (Chairman)
Proposer: Cllr D Wingrove; seconder: Cllr A Seymour

Emergency Planning: Nominees: Cllrs A Seymour (Chairman); M Seymour
Proposer: Cllr D Wingrove; seconder: Cllr M Carter

Ashton Keynes Parish Council

Open Space to include
Footpaths, Hedges &
Water courses:

Nominees: Cllrs A Seymour; M Seymour (Chairman);
E Tidmarsh
Proposer: Cllr M Carter; seconder: Cllr D Wingrove

Grants and Finance:

Nominees: Cllrs M Cooper (Chairman); Y Jordan; D Wingrove;
The Clerk
Proposer: Cllr A Seymour; seconder: Cllr R Thomas

Communications:

As the Working Group had not met for over two years; the
group was not re-instated for 2016-17

All Working Groups

Voting in favour: unanimous

Outside Bodies:

School Governors:

Nominee: Mr J Hughes
Proposer: Cllr D Wingrove; seconder: Cllr E Tidmarsh

Charities:

Nominees: as set by the Charity's Board of Trustees
Cllrs M Seymour; R Thomas; D Wingrove

Police:

Nominee: D Wingrove
Proposer: Cllr A Seymour; seconder: Cllr A Tindall

Village Hall:

Nominee: Cllr M Cooper
Proposer: Cllr D Wingrove; seconder: Cllr A Seymour

Playing Fields Committee:

Nominees: Cllrs A Seymour; B Ellison
Proposer: Cllr M Seymour; seconder: Cllr K Winstone

Area 2 CAB & M & VCAP:

These are open meetings and it was agreed that any Councillor
could attend if they so wished.

Cotswold Water Park

Nominee: Cllr Y Jordan
Proposer: Cllr D Wingrove; seconder: Cllr A Seymour

Representatives to Outside Bodies: Voting in favour: unanimous

2016/042 Standing Orders

The Council resolved to confirm the standing orders for the administrative year. How a further review will be undertaken during the year.

2016/043 Confirmation of monthly meeting dates

The Council resolved to continue to meet every second Wednesday of the month, except August, for the administrative year.

2016/044 Apologies for absence accepted by the Council

Apologies for absence accepted by the Parish Council were received from Cllrs Cooper and Berry.

2016/045 Declarations of Interest

There were no declarations of interest

2016/046 To confirm the Minutes of the Council Meeting held on 13 April 2015

The minutes of the Council Meeting 13 April 2016 had been circulated previously and were agreed and signed as a true record.

Ashton Keynes Parish Council

2016/047 Matters to Report not included on the agenda

- The clerk had emailed the Ashton Keynes Tennis Club through the website attaching the letter sent to the Chairman on 18 February to explain the history behind the request for a contribution towards the Multi Use Games Area and has not received a response from the club. The Ashton Keynes Tennis Club has not responded. The clerk is to contact the club again and request a response by the end of May.

Action: The Clerk

- Mr Ollie Phipps, the Community Engagement Officer of Wiltshire Council, is continuing to negotiate with the bus company regarding the inclusion of Ashton Keynes on route 51. This will continue to be monitored.

Action: The Clerk

- Footpath 7 is on land leased by Cirencester Ski Club, the landlord is yet to be identified in order to be requested to maintain the footpath. Wiltshire Rights of Way Officer, Steve Leonard will be contacted regarding the state of Footpath 7.

Action: The Clerk

- Cllrs Carter and Wingrove attended the appeal for application 14/11928/OUT, it was noted that Wiltshire Council did not defend their case, however the Inspector did ask pertinent questions and the decision has yet to be made. Cllr Wingrove will contact the Wiltshire case office, Mathew Pearson, for an update.

Action: Cllr Wingrove

2016/048 Chairman's Report

- It would appear that the development at The Mead is nearing completion, however, Cllr Wingrove will check with Green Square to ascertain how much more work will be done to the footpath which stops at number 9 before number 10, which is a Green Square property; if the roadway will be put right and to ascertain if the spoil in the ditch opposite The Mead has been removed satisfactorily. There has been no contact made to the clerk regarding the transfer of the pathway behind the Mead and 11 The Lotts from Green Square to the Parish Council, Cllr Wingrove will request an update from Green Square.

Action: Cllr Wingrove

2016/049 Clerk's Report –

The report had been circulated previously and it was noted that the clerk has received information from the Cotswold Water Park (CWP) that grant money has been raised to make improvements at the Clayhills Picnic Area and will be progressing them this year. Ideally, the CWP would have liked to have kept the site open up until the commencement of the works, but "someone kindly destroyed the height barrier which left the site vulnerable to illegal encampments, hence the temporary fencing. The works will include a new height barrier closer to the entrance which, hopefully, will prevent the illegal grazing and camping that has blighted the site in recent years. Also, It will include additional fencing and planting to try and reduce the antisocial behaviour that takes place in the woodland area. CWP will be levelling the car park surface and be providing picnic tables, benches bins etc." There had been further correspondence requesting the re-siting of a waste bin to the Bridle Path exit along Rixon Gate. Wiltshire Council has been asked if re-sited bin would be cleared from that location, dependent on the response, a suitable bin will need to be identified. Cllr Jordan confirmed that at present, no further tree work would be required at Footpath 18. The Council were asked to confirm the continuation of the Wiltshire Association Local Councils (WALC). The Council resolved to not continue with the membership.

2016/050 Financial Report

The annual accounts for 2015-16 had been through an internal audit and were offered to the Council for approval. The Council resolved to approval the accounts for 2015-16
Notable expenditure in April 2016:

Ashton Keynes Parish Council

Clerk's salary: £410.40 (gross), the remaining expenditure concerned room hire; £19.00, Insurance cover for works in the Playing Field, 109.50, tree works (4 sites) £1,336.00 and Open Space Maintenance £816.00. Income received in April included the first 50% of the precept and the top up grant from Wiltshire Council. It was noted that Wiltshire Council had released the Section 106 funds of £37,610.01 which means the invoice for the completion of the Multi Use Games Area can be settled.

2016/051 Footpath 20 – by Lake 82

Cllr Seymour had raised concerns from parishioners regarding the actions at Footpath 20 as the fencing had been removed and the access point at Rixon Gate had been blocked and wired up. A new fence has been erected to the south of Lake 82 which traverses an exceptionally marshy part of the field. Wiltshire Council Rights of Way are to be contacted to request the reinstatement of Footpath 20 to the north of Lake 82 as set out in correspondence between Aggregates Industries and Wiltshire County Council in 2004.

2016/052 Committees, Working Groups and Representatives' Reports

- **Planning**
Application: 16/02991/WCM
Proposal: Section 73 application – extraction of sand and gravel as extension to Cleveland Farm Quarry by phased removal of plant and buildings including infilling with inert waste for restoration purposes without compliance with Condition 12 of N/007/08012 dated 8 October 2007 (to vary approved restoration scheme)
Address: Cleveland Farm
Decision: No comment

Application: 16/03001/WCM
Proposal: Section 73 application – extraction of sand and gravel, formation of 30 acre concrete pad to works area for associated activities including weighbridge and washing plant and the erection of 62,500 sq ft of industrial building by letter dated 3 June 75, received by the County Planning Officer on 4 June, together with accompanying plans to include road improvements to Fridays Ham Lane without compliance with Condition 15 of N/74/1142 dated 31 December 1975 (to vary approved restoration scheme)
Address: Cleveland Farm
Decision: No comment
- The Parish Council agreed to initiate a meeting with the Cotswold Water Park Trust to discuss the proposals on the future of the land at Cleveland Farm Quarry.
- **Footpaths, hedges and water courses**- Cllr M Seymour is to contact Steve Page regarding opening the hatches along the Thames in order to allow the silt to be washed downstream as, currently, the silt is building back upstream. This should enable fish to return to the river.
- **Communications** – nothing to report
- **Village Hall** – no report
- **Playing Fields Committee** – the AGM had been held and the minutes are available.
- **Minerals Liaison** – nothing to report
- **Cotswold Water Park**– nothing to report
- **School Governors** – no report
- **Police** – a brief report had been received, high-lighting recent police activity which included liaising with Wiltshire to improve road surfaces in black-spots, doing spot checks at licensed premises, with the Wiltshire Licensing Officer to assist in alleviating drink related violent crime, an initiative welcomed by licensees and, due to a spate of "loose horses" in the county, the introduction of ID tagging of horses to help police re-unite horse and owner more quickly.

Ashton Keynes Parish Council

2016/053 Neighbourhood Planning update

The draft Neighbourhood Plan has been delayed by Wiltshire Council Officers. The Addendum should have been completed, however, Wiltshire Officer, Geoff Winslow, had written to apologise that he had not completed his report. Once the response has been received, the observations can be made public and the Draft Neighbourhood Plan can progress to its final phases.

2016/054 Multi Use Games Area

Cllr Winstone confirmed that the Multi Use Games Area (MUGA) has almost been completed, only the painting of the lines on the court is outstanding and should be completed by the end of the month. Thanks were given to Martin Young for his unstinting efforts in project managing the installation and to Cullimores for "gifting" the removal of the spoil, saving the village a considerable amount on the project. It was noted that although an apology had been given at the last meeting, a Trustee of the Millennium Green had been advised of the date of commencement of works on 21 March. The Parish Council thanked Cllr Winstone for all his hard work overseeing the project to a successful conclusion. Cllr Winstone recommended the Parish Council revisited the "wish list" which had resulted in the installation of the MUGA, for future uses of section 106 and Community Infrastructure Levis when they become available.

2016/055 Matters for the next meeting

A review of the standing orders and the proposals for the use of the land at Cox's Hill. Councillors were reminded to inform the clerk by 1 June should any additional items be required.

2016/056 Date for next meeting 8 June 2016.

The meeting was concluded at 09:52pm