

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 10th October 2018

Present: Cllrs D Wingrove; M Carter; M Cooper; S Crawford; A Tindall; A Levens; B Ellison; N Inzani

In attendance: Clerk Fiona Ryder; Wilts Cllr Berry; 1 member of the public

The meeting commenced at 7:15pm

Prior to the meeting Mrs K Phillips spoke to express her objections to the floodlights on the High Road playing field. Mrs Phillips explained that she had objected last year and believed that the lights would not be returning. However, last Friday the lights were back and were on until 8.15pm, at 7pm tonight there were spotlights and music. Mrs Phillips is happy for children to be playing but when you live in a village with low lighting she feels it is not acceptable for such bright lights to be used near homes.

Cllr Berry asked if the area had planning permission for the lights and said that there are things that you can do regarding light pollution and timings can be limited.

Cllr Wingrove thanked Mrs Phillips and said that the matter would be discussed under Chairman's Report at tonight's meeting.

2018/111 Apologies for absence

Apologies for absence accepted by the Council were received from Cllr Smith.

2018/112 Declarations of Interest

There were no declarations of interest.

2018/113 To confirm the Minutes of the Council Meeting held on 12 September 2018

The minutes of the Council Meeting 12th September 2018 had been circulated previously and were agreed and signed as a true record.

2018/114 Parish Council vacancies

The Parish Council still has a couple of vacancies. A lady has shown interest and had been invited to attend tonight's meeting as an observer. It was agreed to keep vacancies as an ongoing agenda item.

2018/115 Matters to Report not included on the agenda

- The Clerk is working on obtaining quotes to move the defibrillator to the phone box.
Action: Clerk
- Formal notice has now been issued by Janice Green, Wiltshire Council Rights of Way Officer (RoWO) regarding the adoption of the northern route for Footpath 20 as a public right of way. This is now in the consultation period and it was agreed that the Parish Council should send a note in support of the RoWO's decision.
Action: Clerk
- The Parish Council had received an invitation to look at Manorbrook Lake, Cllr Wingrove met with Mr Chris Lomas to have a look round. It is an extensive lake complex at which a company called 4Lakes provides water sports. However, the facilities for their customers are very basic. The company would like to put in a clubhouse with proper changing facilities. In due course, the company would like to give the Council a presentation prior to the submission of a planning application.

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- It was noted that there is still a need to put a note in the parish newsletter regarding the reporting of potholes etc using the My Wilts app.

Action: Clerk

2018/116 Chairman's Report

- Cllr Wingrove reported on a development in a field on the corner of The Derry and the B4696. For many years, horses have been kept in the field in question. On Tuesday 9 October, a large spherical septic tank was delivered and installed in this field. This was then concreted in the following day. Cllr Wingrove said that he understood that planning permission and building regulations approval were required for all septic tank installations and the Parish Council has had no notification of any plans relating to this site. Furthermore, there are special rules for septic tanks in a ground water protection zone 1 (SPZ1), which this site is in. Wiltshire Council have sent an Enforcement Officer to look at the site and Cllr Wingrove has written and asked to be kept informed on the matter. There is concern over the intended use of the land but at the moment it is speculation. Whilst some Councillors felt that it was possible that this could be benign development, it was agreed that the Chairman had been right to have raised concerns about the matter. The Council agreed to keep the matter under close review.

- The Licensing Authority has received a New Premises License application for Jennies Kitchen regarding music and the sale of alcohol. As a Parish Council we have the right to comment on the application. Cllr Wingrove read out the details of the application and there were no objections. A comment of No Objection is to be sent.

Action: Clerk

- Cllr Wingrove has received an invitation to a Carol Service in Corsham. He read out the details of the invitation and asked any interested Councillors to contact him for further details.
- At last months meeting it was agreed to recognise the work carried out as interim clerk by Andrew Batchelor. It had been suggested that Cllr Wingrove take Mr & Mrs Batchelor out for a meal. Cllr Wingrove explained his expenses and Cllrs agreed for them to be paid.
- AKPC email usage by Councillors was discussed at the last meeting. Most Councillors are now using their AKPC email account. Cllr Wingrove reminded those not using their account to join as soon as possible. Cllr Carter has sent out a guide to setting up security.
- Temporary Floodlights on the High Road Playing Field. The Parish Council aims to resolve these issues amicably and last year came to a compromise agreement with the Chair of the Playing Fields Committee. Cllr Wingrove would like to speak with him again as a first approach. Cllr Wingrove reminded everyone of last year's discussion. Cllr Tindall suggested that the mild weather may have a part to play and rather than carrying on the events until the weather changes it may be better to agree to stop at a particular time. Cllr Wingrove pointed out that other parties have different views on the events and may not be happy with the Parish Council if they put a stop to them. Councillors are happy for Cllr Wingrove to speak with the Chair of the Playing Fields Committee.

Action: Cllr Wingrove

2018/117 Clerk's Report

- Cllr Wingrove gave details of a Training Course for newer Clerks which is to be held on 13th December at a cost of £65 plus VAT. The Council agreed to the Clerk attending the training.

Action: The clerk

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- Parish Steward's visits are coming up. The Clerk had listed, in her report, the types of work that the Parish Steward can undertake. Cllrs were reminded to inform the Clerk of any works needing addressing. Cllr Tindall suggested that a note be included in the newsletter asking parishioners to contact the Clerk with details of any works they are aware of. We need to make sure that it is clear to only contact the Clerk and not the Steward directly. A note advertising the My Wilts app and reporting potholes should also be included. It was agreed to put these notes in the newsletter at regular intervals.

Action: The clerk

2018/118 Financial Report

Income since the last meeting:	Expenditure:	
Precept £16,825.00	Clerk's wages Net Pay	£646.96
	Room hire (September)	£19.00
	Insurance	£905.07
	Audit	£240.00
	Litter Collection Equipment	£49.25
	Clerk's PAYE Tax	£161.60

Closing balance: £60,593.02

The Clerks salary for September covers September and August.

The Parish Council noted the financial report.

2018/119 Committees, Working Groups and Representatives' Report

- a) **Planning** - the next meeting is to be held on Monday 15 October.
- b) **Environment group** - It was noted that the river was nearly empty.
- c) **Flood management** - nothing to report.
- d) **Historic Conservation** - nothing to report.
- e) **Minerals Liaison** - nothing to report.
- f) **Village Hall** - the kitchen refurbishment has been completed. Currently awaiting result of survey.
- g) **Playing Fields Committee** - nothing to report.
- h) **Cotswold Water Park** - nothing to report.
- i) **School Governors** - nothing to report.
- j) **Police** - An email was sent round regarding funding. Cllr Wingrove gave a reminder that PCSO Jon Bordiss regularly sets up in the village hall on a Tuesday morning whilst the Outreach Post Office is in and will be here on Tuesday 16th October.
- k) **Highways** - nothing to report.

2018/120 Speed Indicator Devices (SID)

Although approval was given at last months meeting for the purchase of a SID, it had been agreed that the purchase should be delayed until arrangements for its installation and training had been sorted out. Cllr Crawford has found out that the SID in South Cerney is fixed and Cricklade Parish Council informed Cllr Crawford of a list of things they needed to do including adequate insurance being in place. Cllr Crawfords investigations have made him less enthusiastic about having a go at moving the device himself, and he felt that the Council should reassess the situation, as there are costs that were not included in the budget. A long training course and a street works license are required. Cllr Berry informed that Oaksey, Minety and Crudwell all have fairly new devices and are planning on moving them around. They have posts which were installed by the Parish Steward. It may be worth getting in touch with them and jointly requesting that the Parish

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Steward move the devices for all 4 councils. Cllrs Crawford & Berry are to liaise and the item is to be kept as an ongoing agenda item.

Action: Cllrs Crawford & Berry

2018/121 Update on Neighbourhood Plan initiatives

- Cllr Smith has been tasked with prioritising, and grouping, the list of works for the Village Hall. Cllr Cooper has informed Dave Sheppard that Cllr Smith will get back to him with a prioritised list.

Action: Cllr Smith

- Cotswold Community planning amendment is to be discussed at Monday's Planning Committee meeting.

2018/122 Matters for the next meeting

There were no matters put forward at this time.

2018/0123 Date for next meeting

It was agreed that the next meeting would be held in the Village Hall on 14th November 2018 at 7.15pm.

The meeting was concluded at 8.39pm