

# *Ashton Keynes Parish Council*

## **Minutes of a meeting held in the Village Hall on Wednesday 10<sup>th</sup> April 2019**

Present: Cllrs D Wingrove; M Carter; M Cooper; A Tindall; A Levens; N Inzani; B Low, B Ellison, S Crawford.

In attendance: The Clerk; Wilts Cllr Berry and one member of the public.

The meeting commenced at 7:15pm

A member of the public said that he thought that there was an agreement that housing construction at the Wheatleys Farm site would not take place until after the adjacent gravel extraction had taken place. The Chairman said that this was not the case. He explained that there were 2 separate applications made, one for the housing development and one for aggregate extraction (the latter having not yet been approved).

Member of the public brought to the attention of the Parish Council the matter of subsidence at Church Walk. More subsidence is developing along the non-gravelled section on the grass from Gumstool Bridge going west towards Mill House. The subsidence is on the grass between a public road and a river, previously, Highways and Waterways have not taken responsibility.

Chairman thanked the member of public for bringing the matter to the attention of the Parish Council, the Clerk was asked to write a letter to Cllr Berry who will pass it on to the relevant people.

**Action: Clerk**

### **2019/046 Apologies for absence**

Apologies for absence were received from Cllr Smith.

### **2019/047 Declarations of Interest**

There were no declarations of interest.

### **2019/048 To confirm the Minutes of the Council Meeting held on 13 March 2019**

The minutes of the Council Meeting 13 March 2019 had been circulated prior to the meeting and were agreed and signed as a true record.

### **2019/049 Parish Council vacancies**

One vacancy still remains, there is a potential interested party, it was agreed to keep the item on the agenda.

### **2019/050 Actions from Previous Meeting**

- Clerk has contacted BT regarding the electricity supply to the phone box and has passed on the information.
- The Annual Parish Meeting has been set for Tuesday 16 April at 7:00 p.m. in the Village Hall.
- Clerk has met with Cllr Carter re GIS.
- Chairman has made enquiries regarding the archives. There is a storage cabinet in the village that needs to be looked at before visiting archives.

**Action: Clerk, Cllrs Wingrove & Tindall**

- Cllr Inzani has walked the footpath behind The Derry and is waiting to hear back from the parishioner to arrange to walk the footpath together.
- Cllrs Wingrove & Cooper have looked at the High and Medium priority trees from the Tree Survey. Most of the action to be taken was to sever the Ivy and re-survey, as The Lotts was not included on the survey it was agreed to survey The Lotts at the same time as re-surveying the trees following the removal of Ivy. Cllr Wingrove has spoken with Mr Young regarding the trees on playing fields, Clerk is to write to other

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owners of land with trees needing action. Mr Young is going to cut back the Ivy on trees on playing field land. The Tree Survey reports that 10 trees need felling on playing field land, all Cllrs agreed to the felling of the 10 trees.

**Action: Clerk**

## 2019/051 Chairman's Report

- The Parish Council has become aware that a developer is interested in putting up around 100 holiday chalets in an area just south of the Spine Road in the vicinity of Clayhill Copse. Given the suggested number of chalets, the development could cover quite a large area and, dependent upon its design, could be visible from the village. The developer has said that he proposes to hold a public event as and when the emerging proposals are more developed, prior to any planning application being submitted. The Parish Council will update parishioners on this matter when it has further information.
- It was suggested that A3 maps showing footpaths and lake numbers could be provided for use at meetings. Maps to be kept by the Clerk and brought to each meeting to put around the tables.

**Action: Cllr Carter**

- Chairman had received a letter from the Rights of Way Officer regarding the adoption of the northern route of Footpath 20. There has been one objection and it has now been referred to the Wiltshire Council Planning Committee for discussion at their meeting on 15<sup>th</sup> May. Chairman will circulate the report, all Cllrs are to look at objections to take to the meeting and Cllrs Wingrove and Tindall will attend the meeting. Public opinion is useful, it was agreed to include in the Parish newsletter and also encourage parishioners to support the Right of Way via email to Cllr Berry and also a paper petition in the shop.

**Action: Clerk**

## 2019/052 Clerk's Report

- A concerned parishioner had contacted the Clerk regarding the removal of trees and shrubs around Lake 82. The Clerk has contacted Wiltshire Council and The Cotswold Water Park Trust and circulated the response to all Cllrs. Clerk & Chairman to respond to parishioner.

**Action: Clerk & Chairman**

- Village grants were agreed to be paid once the Precept has been received with the exception of the Village Hall who will receive a Ticket Printer in lieu of this year's grant.

## 2019/053 Financial Report

Income since the last meeting:		Expenditure:	
Income	£0.00	Administration to Council	£ 565.99
		Payroll Admin	£ 11.40
		Room hire (March)	£ 19.00
		OSM Contract (March)	£ 900.00
		Mobile Phone Contract	£ 19.20
		Clerks Expenses	£ 34.51
		Tree Survey	£1038.00

Closing balance: £47,631.53

There is a small surplus to go into reserves.

The Parish Council noted the financial report.

## 2019/054 SID

An email has been received stating that SIDs can only be put up for 14 days at a time, this was a cabinet decision which is being reconsidered. It is deemed unmanageable to move the SID every 14 days. Speeding on the B4696 is an important issue for parishioners and we have a responsibility to address it. Cllr Wingrove proposed that the council delay the

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purchase of an SID until the cabinet decision is resolved, Cllr Tindall seconded the proposal. The Parish Council voted 4 in favour and 5 against. The SID will be purchased as originally agreed, once a cost is received from Highways for the installation of a post. CATG meeting is scheduled for June 15<sup>th</sup>. It was agreed to keep the SID on the meeting action tracker but to remove from the Agenda for the time being.

## 2019/055 Emergency Plan

- The Clerk has been working on updating the Emergency Plan, the plan was circulated to all prior to the meeting. Following telephone calls made by the Clerk, there are now no Farmers listed on the plan and no keyholder details for the Church, Cllr Crawford will look into both of these.

**Action: Cllr Crawford**

- It was agreed to remove annexe C and all references to it.

**Action: Clerk**

## 2019/056 Review Committee Structure

- The proposed new committee structure was circulated to all prior to the meeting, Cllr Low read out the summary. We need to keep Planning Committee as it is now. Historic Conservation is dormant at the moment and should be a quarterly agenda item. Internal Affairs Committee would incorporate the Finance Committee, Internal Controls and the Staffing Committee. We need an Environment Committee as per the Neighbourhood Plan, this would be a large umbrella committee with a Chair and would meet Bi-monthly. It was suggested to keep the representatives as on the current agenda but to also have the new committees. Cllr Crawford proposed adopting the suggested structure as set out in the review, Cllr Tindall seconded the proposal. The Parish Council voted 6 in favour and 3 against. The committee groups should reduce discussion at Parish Council meetings.
- Committee Chairs to be elected at the May meeting.

## 2019/057 Committees, Working Groups and Representatives' Report

- Planning** – The inspector has refused the appeal for the holiday home at Kent End. The Holiday home was refused as it would have a detrimental impact on the conservation area. When looking at future planning applications the inspectors report should be kept in mind. It was suggested that we look into putting TPOs in place around the Parish.
- Environment group** – Litter picking will take place on 28<sup>th</sup> April. Cllr Levens has been contacted by a parishioner whose 2 teenagers will be doing regular litter picks around the parish as part of their Duke of Edinburgh award.
- Flood management** – no report
- Historic Conservation** -no report
- Minerals Liaison** – no report
- Village Hall** – AGM has taken place, the new committee are due to meet in 2 weeks.
- Playing Fields Committee** – no report
- Cotswold Water Park** – Lake 82 trees and shrubs have been discussed. A meeting was organised regarding Cycleways, Cllrs met with CWP to discuss possible routes and access points to cycle paths, the outcome of which was that anything would have to be with the permission of land owners.
- School Governors** – School has secured funding from the Local Authority to replace the temporary KS1 buildings with a new permanent structure. Current temporary buildings are 23yrs old and are in desperate need of replacement. This is not to increase capacity of the school. A Project manager has been appointed and there will be an information meeting in the school hall on Tuesday 30<sup>th</sup> April between 6-8pm. The School Governors and Head Teacher will be using the opportunity for this building work to refresh/remodel as much of the school as budget allows and so may be looking to the community for additional funding.

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- j) **Police** – no report
- k) **Highways** – no report

## **2019/058 Matters for the next meeting**

Councillors were reminded to inform the clerk by 30<sup>th</sup> April should any additional items be required.

## **2019/059 Date for next meeting 8<sup>th</sup> May 2019**

This will be the Annual Meeting.

The meeting was concluded at 10.04pm