

# *Ashton Keynes Parish Council*

Present: Cllrs I Woods (Chairman), M Carter, J Freeth, M Jackson, S Jefferson, R Thomas, E Tidmarsh and D Wingrove

Two members of the public – Mr R Britton and Mr S Bull

## **Public Representations:**

The Chairman welcomed the two members of the public, the first of whom to speak was Mr S Bull on behalf of the owner of 4 Kent End. He began by handing out, and explaining, drawings covering the latest 2 Storey Planning Application at the property. He said he had not asked for Pre-Application Advice, but was explaining the extent of the proposed work to the Parish Council first. Cllr M Jackson said the proposals changed the character of the area and was an over-development. The Chairman thanked Mr Bull for explaining the Planning Application and told him the Parish Council would be inviting Wiltshire Council Planning Team to deliberate on the Application.

The Chairman invited Mr R Britton to explain the reason for his attendance. Mr Britton said he was attending the meeting to state that he was against the Fox Cottage Planning Application to build a Combined Carriage House, Car Port and attached Log Store, etc. Cllr M Jackson said that the Parish Council Planning Committee had already submitted a "No Objections" comment to Wiltshire Council, but he had concerns. There followed considerable discussion on the Planning Application and the fact that it did not incorporate the Conservation Area Statement. Cllr Jackson said he thought that as Mr Britton felt so strongly, he should consider getting legal advice on the Planning Application. The Chairman thanked Mr Britton for attending the Meeting and explaining his objection to the Planning Application.

## **Minutes of a meeting held in the Bradstone Pavilion on Wednesday 10<sup>th</sup> October 2012**

### **2012/109 WRHA to Explain Provision of Low Cost and Sheltered Housing**

The Clerk said that Mrs Belinda Eastland from WRHA, who was invited to the meeting, had been unavoidably delayed in London. WRHA had apologised and said that they would send a representative to a future Parish Council meeting when requested.

The Chairman said that he had recently attended a Wiltshire Council Seminar on the provision of low cost and sheltered housing. He said he had learned that Wiltshire has got to provide 405 new houses by 2026, 270 in Malmesbury and 135 elsewhere. The Chairman said that for new homes, the Section 106 charge is quite onerous; for 5 or more it is 40% of the development cost unless the developer also builds affordable houses. When working with the Housing Association, the rental is 80% of the market value. He said that Wiltshire has over 17,000 families on the housing register, of which 332 have requested housing in this area. Wiltshire is building its own housing and has produced a design statement. The Chairman concluded by saying that if the Neighbourhood Plan required a housing survey to be carried out, Wiltshire Council would do the survey, if requested.

### **2012/110 To accept apologies for Absence**

Apologies for absence were received from County Cllr C Soden and Cllrs J Hughes, M Seymour and A Stefanovic.

### **2012/111 Declarations of Interest in items on the Agenda**

There were no declarations of interest.

### **2012/112 To confirm the Minutes of the Council Meetings held on 12<sup>th</sup> September 2012**

The Minutes of the Parish Council meeting, held on 12<sup>th</sup> September 2012, were approved and signed by the Chairman.

## **2012/113 Matters arising from the Minutes**

The Clerk said he had three Matters Arising:

- He had spoken to the Planning Section in Wiltshire Council and was told that there is no drawing that they are aware of showing the building lines in the Village. The only document that he was pointed towards was the Conservation Area Statement, which the Planning Section admitted was not the answer to what was being asked for. Cllr M Jackson Offered to speak to the Planning Section on the subject.
- He sent an e-mail to BT concerning the future of the High Road Telephone Box. He was told that the Telephone Box was used occasionally and BT said they could not remove it because there is not another Telephone Box within 400 metres. Bt also said they could not move the Box due to the very high cost of doing so.
- The Clerk said that he spoke at length with Malcolm Beaven in Wiltshire Council about the replacement of the Bus Shelter. Malcolm said that replacing the Shelter was the Parish Council's responsibility, as we had removed it in the first place. Malcolm said if we raise a drawing showing where we want to place the Shelter, he would advise whether or not the position was acceptable.
- The Chairman said he had spoken to PC Steven Harvey and discussed the anti-social behavioural problems experienced by the residents of Milling Close, who had brought the subject to the Parish Council's attention. The Chairman said PC Harvey was going to pass him the name and Telephone Number of Wiltshire Council's Public Protection Officer.

## **2012/114 Clerk's Report**

The Clerk gave the following report:

- He began by saying that he would like to give his report on the current financial position of the Parish Council; the figures had been rounded to the nearest pound. At the beginning of the financial year, there was £12,113 in the Bank Accounts and we have now received our 2011/2012 Precept allocation of £32,050, giving us a total of £44,163. This financial year, the Parish Council has so far received a further £9,561 and spent £26,868. As of 6<sup>th</sup> October, therefore, there was £26,856 in the two Bank Accounts and a further £13,000 in the National Savings Bond, making a total of £39,856. He said he had carried out a reconciliation to the end of the financial year, based on the last half of last year and the forecast for the next six months, and he had estimated that we would need to spend £20,000. So, in the worst case scenario the Parish Council will end the year with £19,856, which will be about £7,700 less than at the start of the year.
- He had sited the Friends of Ashton Keynes School insurance cover, which is all in order. The Friends are requesting the usual annual Guy Fawkes Night firework display be held at Bradstone Sports Field. There were no objections raised to the event taking place.
- The Grants and Finance Working Group would be meeting on 22<sup>nd</sup> October to propose the distribution of this year's Grants to the five Village organisations, and propose the Precept for the 2013/2014 Financial Year. He said the standing members of the Working Group were the Chairman, Vice Chairman and the Responsible Finance Officer. One further member of the Council is always invited to join them to form the complete Working Group, which this year would be Cllr D Wingrove.
- He said he had received a phone call from Matt Perrott, the Wiltshire Council Highway Engineer, to say that they were still awaiting the bollard to replace the one that was damaged in front of the Church. He said he expected the item to be received and installed shortly.

- He said his last item was to ask for the member's wish list of work for the Local Highway and Streetscene Community Team to undertake this month. They reported the usual pot holes and the flooding at the junction of Kent End and Rixon Gate, which would again be passed to the Highways Department for action

**Action: The Clerk**

## 2012/115 Financial Transactions

### a. Payments Received

The Council noted that the following payments had been received:

▪ <b>Wiltshire Council (Half Precept)</b>	<b>£16,025.00</b>
▪ <b>Playing Fields Committee (Insurance Premium)</b>	<b>£ 1,010.25</b>
▪ <b>Playing Fields Committee (Repair Play Equipment)</b>	<b>£ 145.00</b>

### b. Payments Made

The Council noted that the following payments had been made:

▪ <b>Village Hall (September Room Rental)</b>	<b>£ 17.00</b>
▪ <b>Bradstone Pavilion (Oct Room Rental)</b>	<b>£ 20.00</b>
▪ <b>Aeshon Services (Sept Grasscutting of Verges)</b>	<b>£ 110.00</b>
▪ <b>Viking (Stationery)</b>	<b>£ 25.10</b>
▪ <b>Broker Network Ltd (Insurance Premium)</b>	<b>£ 1,427.76</b>
▪ <b>Playing Fields Committee (Grounds Maintenance)</b>	<b>£ 7,120.00</b>
▪ <b>MacVenture Play Co (Repair Play Equipment)</b>	<b>£ 174.00</b>
▪ <b>SLCC (Oct Conference Fees)</b>	<b>£ 54.00</b>
▪ <b>Clerk's Salary (Sept)</b>	<b>£ 647.80</b>
▪ <b>Clerk's Expenses (Sept)</b>	<b>£ 53.96</b>
▪ <b>HMRC (Tax and NI)</b>	<b>£ 228.38</b>

## 2012/116 Committees, Working Groups and Representatives' Reports

The Chairman invited members to give their reports:

### Planning Committee

Cllr M Jackson said he would be arranging a meeting with Jane Lacy from Wiltshire Council Neighbourhood Planning team to discuss how best to create our Neighbourhood Plan and what support Wiltshire Council would provide. Cllr Jackson said a letter had been received from Cricklade Town Council advising the Parish Council of their intention to create a specific Neighbourhood Plan for Cricklade. In his reply, Cllr Jackson said that Ashton Keynes would naturally be interested in being made aware of the objectives of their Neighbourhood Plan, which may have relevance and influence on our own, given that we have similar interests and concerns. Cllr Jackson said that more people were needed outside the Parish Council to form a village Neighbourhood Planning Team, and he would try advertising again for support.

### Footpaths Working Group

Cllr E Tidmarsh said that the intended closure by Cullimore's of the footpath across his land that was being restored, adjacent to Fridays Ham Lane, was no longer going to take place.

The Chairman said a complaint had been received by a resident about the lack of a footpath along the B4696. He said there was a possibility that existing footpaths running behind properties parallel to that road, which could be upgraded, might suffice and Wiltshire Council would be approached and requested to look at this possibility.

### Playing Fields Committee

The Chairman reported that the road in the Bradstone Sports Field had just been re-graded, but the wooden fence alongside it had rotted and would be replaced in the spring. A rubbish bin would be installed on the bridge into Bradstone Sports Field, which will be emptied by a volunteer.

**2012/117 Bus Shelter/Telephone Box**

The Chairman said this Agenda item had already been adequately covered earlier in the meeting.

**2012/118 20 mph Speed Limit through Village**

The Chairman said a number of residents were in favour of reducing the speed limit in the village to 20mph, but the Police have said that the lower speed limit was unenforceable. The Clerk read out an e-mail on the subject that he had received from Martin Rose, the Principal Traffic Engineer in Wiltshire Council. The e-mail enclosed a Department for Transport (DfT) Circular 01/2006 on the setting of speed limits throughout the UK. A DfT Consultation on the subject had just been completed, following which further guidance will be issued.

**2012/119 Cycle Routes Out of Village**

The Chairman said that £35K had become available when the Cotswold Water Park Trust took over from the Water Park Society. He said the money will be distributed by the Trust to local Parishes for Water Park projects. The Chairman thought the cycle routes requirement might make a good contender for applying to the Trust. The Clerk was asked to talk to Robin Rogers, the Chairman of Oaksey Parish Council, who is aware of the award criteria.

**Action: The Clerk**

**2012/120 Village Shop Update**

There was no update available this month.

The Chairman agreed to the following subjects being raised:

- Cllr R Thomas asked when the War Memorial was going to be refurbished. The Chairman said that Cllr A Stefanovic was still getting the third quotation to do the work but, unfortunately, the repairs would not be finished by Remembrance Sunday. The Chairman said, however, that the work will be completed as soon as possible.
- Cllr M Carter gave a comprehensive outline of the situation regarding websites that the Parish Council has responsibility for. Regarding the Village Website; he said that we are joint owners with the Village Website Steering Committee and as such the ownership details, currently in the name of the developer, should be in the name of the Parish Council. Cllr M Carter proposed that the Parish Council ask the developer to have the domain name registration and the website hosting account transferred to the Parish Council, this was seconded by Cllr D Wingrove and carried by a majority. The Chairman said a breakdown was needed of the support and administration of the site, to determine what we get for the £210 annual support costs.

The business of the meeting was concluded at 10.40pm.

**The next meeting of the Parish Council will be held on Wednesday 14<sup>th</sup> November 2012, commencing at 7.45pm**