

## Meeting of the Flood Risk Management Working Group – 22<sup>nd</sup> June 2020

The meeting was held remotely via Zoom videoconferencing from 5.15 to 5.50pm.

Working Group Members (Members) present: Cllr. Malcolm Carter, Cllr. Natasha Inzani, Cllr. Barry Ellison, Cllr. Beverley Low, Area Board Cllr. Chuck Berry.

The agenda and discussion topics was shared online as a 10 slide set by Cllr. Carter during the Zoom meeting. This can be found in the Flood Risk Management Working Group section of the Ashton Keynes Parish Council website and by this link

<https://www.akpc.org.uk/index.php/working-group-meetings/june-2020-meeting>

### Election of a Chairman

The role of a Chairman of the Working Group (Group) was discussed. Cllr. Ellison proposed Cllr. Carter for this role. Cllrs. Inzani, Low and Berry supported this proposal. Cllr. Carter accepted the nomination to act as Chairman of the Group.

### Terms of Reference

The Terms of Reference of the Group was discussed with reference to **slide #2**, the stated Purpose description of the Working Group. This was accepted unanimously by the Group.

### Strategy

The strategy that was proposed to be adopted by the Group is Maintain – Monitor – Alert. The details of these stages was further explained with reference to **slide #3**. To illustrate the need to alert the community in cases of extreme flooding, **slide #4** showed the Flood Alert Areas that would be affected. The Group unanimously agreed to adopt the proposed strategy.

### Participants

The participation for the Group was discussed, and **slide #5** was referenced to illustrate this. At this point there are 5 Councillor Members who form the operational core of the Group and who agreed to follow the strategy. To augment this, community involvement is to be encouraged and a list of names who have offered to be advisers and/or working party volunteers was shown. For privacy reasons these cannot be publicly revealed without consent.

### Roles of Participants

The roles of the Group participants was discussed, with reference to **slide #6**. The role of Parish Councillors was discussed in more detail, and Cllr. Carter explained that he was happy to provide organisation and mapping capabilities for the Group, and be the liaison contact with Wiltshire Council Lead Local Flood Authority (LLFA) and the Environment Agency (EA).

### Resources

The available resources to the Group was outlined with reference to **slide #7**. It was agreed that it was a comprehensive list, and that the biodiversity advice would be particularly important.

Cllr. Carter advised that WC LLFA had been asked to review the Options for Managing Flood Risk report and an email reply with comments had been received. Cllr. Carter asked if he should share this with the Group, and this was requested.

**Action – Cllr. Carter**

### **Initial Actions**

A list of proposed actions for the Group covering the period, Jun-Sep 2020, was shown and discussed with reference to **slide #8**.

**Action – All Group Members**

### **Watercourse Network Inspection**

The action for the inspection of the watercourse network was discussed in detail, and with reference to **slide #9**. A map of the watercourse network divided into 6 Sections **slide #10**, was shown. The intention of this division was to facilitate the sharing of the inspection work.

The inspections will require the consent of the Riparian owners and so they will need to be identified and contacted for permission. It was also advised that at least two Councillor Members of the Group make inspection visits, for safety reasons and to agree on the condition of the watercourse stretches. The aim of the inspections is to identify stretches that may require remedial work, or preventative work, and to follow up with the Riparian owners. Photo evidence should be collected and then mapped for sharing with the Group.

The Group was asked if anyone had any preference for taking the lead for a particular Section. The following assignments by Councillor Member was agreed.

Section 1 – Cllr. Barry Ellison agreed to be the lead member for inspection of the section.

**Action – Cllr. Ellison**

Section 2 – Cllr. Natasha Inzani agreed to be the lead member for inspection of the section.

**Action – Cllr. Inzani**

Section 3 – Cllr. Beverley Low agreed to be the lead member for inspection of the section.

**Action – Cllr. Low**

Section 4 – Cllr. Malcolm Carter agreed to be the lead member for inspection of the section.

**Action – Cllr. Carter**

Section 5 and Section 6 – No assignments for the lead member for the inspection of these sections was agreed at this time. However, a member can propose being the lead for either of these Sections subsequent to the meeting, or at the next Group Meeting.

Cllr. Berry was not expected to take a lead member inspection role for any Section.

However, Cllr. Berry stated that he was willing to participate in inspection walks if possible.

**Action – Cllr. Berry**

Cllr. Carter agreed to create A3 size maps of the Sections for Members to use for mark-up of inspection conditions, and photo feedback to Cllr. Carter for GIS mapping updates.

**Action – Cllr. Carter**

### **Next Meeting**

The Group was asked by Cllr. Carter, how often Group Meetings should be held. It was agreed that monthly would be too often, and time should be allowed to execute the agreed actions. The agreed Actions to be accomplished between June to September 2020 would be reviewed at the next Group Meeting. Therefore, a date in the latter part of September 2020 will be proposed for the next meeting.